

NOTICE FOR NEGOTIATED PROCUREMENT

(Negotiated Procurement due to Two Failed Bidding)

SUPPLY, DELIVERY AND INSTALLATION OF 4 STOPS ELEVATOR SYSTEM FOR THE 4-STOREY BUILDING OF DSWD FO X

1. The *Department of Social Welfare and Development Field Office 10* through **FY 2021 Continuing Appropriation** intends to apply the sum of **Four Million Six Hundred Eighty-One Thousand Two Hundred Thirty Pesos and 75/100 Only (Php 4,681,230.75)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply, Delivery and Installation of 4 Stops Elevator System for the 4-Storey Building of DSWD FO X**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DSWD FO 10* now invites technically, legally, and financially capable suppliers for the project at hand. The prospective supplier shall submit the Technical and Financial Component as specified in Annex A. Checklist of Technical and Financial Documents.
3. The procurement procedure that will be adopted is Negotiated Procurement considering that there has been two failure of biddings pursuant to Section 53.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

The procurement is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

The Bids and Awards Committee (BAC) will engage in negotiation with a sufficient number of service providers to ensure effective competition. The selection of the successful offers shall be based on the best and final offer that be will submitted on a specified date, which could meet the DSWD FO 10’s minimum technical requirements and does not exceed the ABC.

4. Interested bidders may obtain further information from *the BAC Secretariat* at the address given below during weekdays at 8:00AM – 5:00PM.
5. The *deadline for the manual submission of quotations/ proposals is on May 25, 2022 at 12:00 P.M.*, which shall be delivered at BAC Secretariat, DSWD Field Office 10, Mastersons, Avenue, Upper Carmen, Cagayan de Oro City. Late quotations/ proposals shall not be accepted.

6. Virtual opening of quotations/ proposals shall be on **May 25, 2022 @ 1:00 PM** at DSWD Conference, DSWD 10, Carmen, CDO. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
7. The interested bidder may conduct site visit from May 17-18, 2022 at 10:00 A.M. to 12:00 NN at the DSWD Regional Office 10 compound.
8. The DSWD FO 10 will hold a supplier's forum to discuss the eligibility requirements, technical specifications and scope of work on May 18, 2022 at 2:00 P.M via videoconferencing or face to face in the DSWD 10 Conference Room.
9. The *DSWD FO 10* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected suppliers.
10. For further information, please refer to:

THE CHAIRPERSON
 SWO V/BAC Chairman
 Bids and Awards Committee – BAC-10
 DSWD Field Office 10
 Conference Room, DSWD Field Office No. 10,
 Masterson Avenue, Upper Carmen, Cagayan de Oro City
 Tel . (088)858-6333 local 102
 Email: bac.fo10@dswd.gov.ph

11. You may visit the following websites:

For downloading of Notice for Negotiated Procurement: www.philgeps.gov.ph or
<https://fo10.dswd.gov.ph/>

16 May 2022

ZOSIMO G. BUTIL
 SWO V/ BAC Chairperson

For the BAC Chairperson: (ORIGINAL SIGNED)

GLOFELIA J. UAYAN
 SWO IV/ Vice - BAC Chairperson

Checklist of Technical and Financial Documents

To ensure that DSWD FO 10 negotiates contract with a technically, legally, and financially capable supplier, the prospective supplier must submit the following documents (each supplier/ bidder shall **submit one (1) original and one (1) copy** of the Technical and Financial Components in a sealed envelope duly marked and signed):

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

or

(b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;

and

(c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;

and

(d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

(e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

and

(f) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules;

and

(g) Philippine Contractors Accreditation Board (PCAB) License;

or

Special PCAB License in case of Joint Ventures;

and registration for the type and cost of the contract to be bid; **and**

(h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or

Original copy of Notarized Bid Securing Declaration; **and**

(i) Project Requirements, which shall include the following:

- a. Organizational chart for the contract to be bid;
- b. List of contractor's key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
- c. Construction schedule and S-curve;
- d. Manpower Schedule;
- e. Construction Methods;
- f. Equipment Utilization Schedule;
- g. Construction Safety and Health Program approved by the Department of Labor and Employment;
- h. PERT/CPM;
- i. Contractor's All Risk Insurance;
- j. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);

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and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

(k) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

(l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class “B” Documents

(m) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

(n) Original of duly signed and accomplished Financial Bid Form; **and**
Other documentary requirements under RA No. 9184

(o) Original of duly signed Bid Prices in the Bill of Quantities; **and**

(p) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**

(q) Cash Flow by Quarter, and

(r) Certificate of Site Visit

Additional Documents

The following documents shall be submitted upon request by the BAC on the specified date.

1. Best and final offer upon request by the BAC on a specified date on the Technical and Financial Requirements;
2. Post Qualification – the BAC shall determine to its satisfaction whether the Supplier that is evaluated as having submitted the Lowest/Single Calculated Quotation complies with and is responsive to all the requirements and conditions specified. Within a non-extendible period of five (5) calendar days from the receipt by the bidder of the notice from the BAC that it submitted the Lowest/ Single Calculated Quotation, the supplier shall submit the following quotations to wit:
 - a. Latest Income Business Tax Returns (ITR) are those covering the immediately preceding year while the latest business tax returns (BTR) are those filed within the last six (6) months preceding the date of bid submission filed through the Electronic Filing and Payment System (eFPS) of the BIR; and
 - b. Certificate of PhilGEPS Registration (Platinum Membership), if not submitted during opening of quotations;
 - c. Design and complete specifications of the offered elevator (brochure).
3. Performance Security within a maximum period of ten (10) calendar days from the receipt of the Notice of Award from the Procuring Entity and in no case later than the signing of the contract.

Form of Bid Performance Security	Amount of Bid Security (Equal to Percentage of the Total Contract Price)
a) Cash, cashiers/ manager’s check, bank draft/ guarantee confirmed by a Universal or Commercial Bank	Infrastructure – Ten percent (10%)
b) Irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c.) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

Failure of the successful Bidder to comply with the above-mentioned requirement shall constitute sufficient ground for the annulment of the award and forfeiture of bid

security, in which event the Procuring Entity shall have a fresh period to initiate the procedure to the next LCRB identified and selected for recommendation of contract award.

General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

4.1. The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

4.2. If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works. The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.

5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

7. Warranty

7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.

7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the SCC.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the SCC, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.

11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity’s Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

15.1. If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the **SCC**.

15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

Special Conditions of Contract

GCC Clause	
	<p>The Intended Completion Date is <i>September 27, 2022</i>.</p> <p>NOTE: <i>The contract duration shall be reckoned from the start date and not from contract effectivity date.</i></p>
1.22	<p>The Procuring Entity is the Department of Social Welfare and Development.</p> <p>The Procuring Entity's Representative is the DSWD Project Manager concerned who is designated as the Engineer for this Contract.</p> <p>Engr. Abobacar D. Tocalo, D.M. Infrastructure Project Focal Department of Social Welfare and Development</p>
1.24	The Sites are DSWD FO-10 compound, Carmen, CDO
1.28	The Start Date is the 7th calendar day after the date of the receipt of the Notice to Proceed.
	The Works consist of Supply, Delivery and Installation of 5 Stops Elevator System for the 4-Storey Building DSWD FO X.
	<i>No further instructions.</i>
	The Procuring Entity shall give possession of all parts of the Site to the Contractor beginning on the date of effectivity of contract until the date of its termination and/or project completion.
	<p><i>In case of permanent structures, such as buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications), such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent structures: Fifteen (15) years.</i></p> <p><i>In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures: Five (5) years.</i></p> <p><i>In case of other structures, such as Bailey and wooden bridges, shallow wells, spring developments, and other similar structures: Two (2) years.</i></p>

	<i>State here “No additional provision.” or, if the Contractor is a joint venture, “All partners to the joint venture shall be jointly and severally liable to the Procuring Entity.”</i>
	The Contractor shall submit the Program of Work to the Procuring Entity’s Representative within [10] days of delivery of the Notice of Award.
	The period between Program of Work updates is 30 calendar days. The amount to be withheld for late submission of an updated Program of Work is 25% of the amount of the progress payment being billed.
	The Funding Source is the <i>Government of the Philippines</i> .
	The amount of the advance payment is <i>15% of the contract amount</i> .

Technical Specifications

Items/Descriptions	Qty.	Unit	Statement of Compliance
<i>Supply, Delivery and Installation of 1-unit 4 Stops Elevator System 850 kgs. Capacity, double opening, panoramic glass elevator including steel shaft structural, and without machine room and in good running condition for the 4-storey building at DSWD Field Office 10</i>	<i>1</i>	<i>Lot</i>	<i>Elevator Brand:</i> <i>Elevator Model:</i> <i>Elevator Detailed Specifications:</i>

Note:

- 15% Mobilization Fee can be requested
- Billing schedule of payment is by Work Accomplishment
- 50% of Total Work Accomplishment
- 70% of Total Work Accomplishment
- 100% of Total Work Accomplishment

All works be simultaneously executed upon 7 calendar days after the NOTICE TO PROCEED is served. No materials to be installed without being inspected and approved by any of the engineers and inspectorate team. All works to be undertaken must conform proper standards and specifications.

Project Duration: 120 calendar days, including the commissioning

STATEMENT OF COMPLIANCE TO THE ABOVE SPECIFICATIONS:

1 - UNIT – MACHINE ROOM TYPE OBSERVATION
PANORAMIC GLASS PASSENGER LIFT
850kg 1.0m/s 5/5/5
Hoistway size: 2000*2000
Door size center opening 900mm
Car walls observation glass
Car door and all landing doors observation glass
with hairline stainless steel
HALL CALLING & LANDING FIXTURES:
Hall calling Face Plate : Stick on type,
Hall Calling Display : LCD at all floors Fireman's]
Switch (separate) : Provided in basic floor Indicator Position
: Mix with Calling Buttons

OTHER FUNCTIONS:

1. Auto Rescue Device (ARD)
2. Handrail in Car wall
3. Arrival Gong

STANDARD FUNCTIONS:

1. Automatic Operation
2. Inspection Operation
3. Fire Emergency Return
4. Car Stops and Door Opens
5. Open the door in Landing Hall
6. Open the Door in the Car
7. Quick Door Closing
8. Repeated Door Closing
9. Overload Protection
10. Full Load Protection
11. Start Protection
12. Anti-slide Protection
13. Transducer Fault Protection (VVVF)
14. Over speed Protection
15. Car ventilation, Light shut off automatically
16. Return to the Base Floor automatically
17. Self- Diagnosis of malfunctions
18. Floor and direction indicator in the car
19. Floor and direction indicator in landing halls
20. Automatic terminal position revision
21. Interphone

STATEMENT OF COMPLIANCE TO THE ABOVE SPECIFICATIONS:

III. Specification and configuration details

Project name: DSWD REGION X		Parts photos for reference
1. General Spec		Car inside
1.1	Elevator Program	WPK30 (gearless motor)
1.2	Quantity:	1 Unit
1.3	Elevator Type:	Passenger elevator
1.4	Machine room position:	Machine room less
1.5	Control Type:	AC-VVVF
1.6	Load Capacity:	850kgs
1.7	Speed:	1.0m/s
1.8	Traveling height:	
1.9	No of floors:	5
1.10	No of stops	5
1.11	No of entrance	5
1.12	The floor name	▲1, 5▼
1.13	The depth of pit(mm)	
1.14	The height of overhead	
1.15	Shaft size(W × D):	2000mm(W) × 2000mm(H)
1.16	Operation	Simplex Control
2. Technical Parameter		
2.1	Drive	VVVF Inverter driving system
2.2	Control	Monarch system
2.3	Traction ratio	2:1
3. Car design:		
3.1	Car net size (W × D × H)	1350(W) × 1400(D) × 2400(H)
3.2	Ceiling	NR-D26
3.3	Car rear wall	Hairline stainless steel finish frame with safety glass
3.4	Car side wall	
3.5	Car door opening	800mm(W) × 2100mm(H)
3.6	Handrail	Stainless steel on car rear wall
3.7	Car Floor	PVC Floor
3.8	C.O.P	Hairline stainless steel finish
4. Landing door design		
4.1	Landing door size	800mm(W) × 2100mm(H)
4.2	Door opening type	Two panels center opening
Door finish		
4.3	GF floor	Hairline stainless steel finish frame with safety glass
4.4	Other floors	
5. General Information		
5.1	Power supply	220V, 3 phase, 50hz
5.2	Light supply	1 phase, 220V, 10% AC, 50Hz

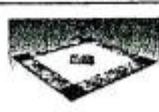


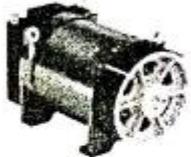
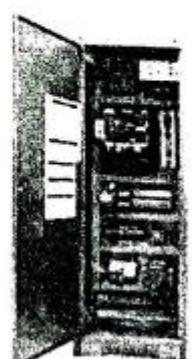
XR-G20 (optional)

Door panels
Car door & GF floor Other floor

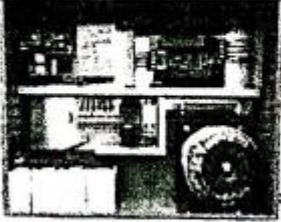


STATEMENT OF COMPLIANCE TO THE ABOVE SPECIFICATIONS:

6.Safety part		C.O.P and H.O.P
6.1	Safety gear	Ningbo AODE/PL
6.2	Speed governor	Ningbo AODE/PL
6.3	Buffer	Oil buffer
6.4	Door lock	Shunlang others
7.Function List of Elevator		
7.1	Full connective control	7.2 VVVF drive
7.3	Emergency car lighting	7.4 Light curtain protection
7.5	Shaft self learning	7.6 Full load direct run
7.7	Power on re-level	7.8 Automatic return to main
7.9	Inspection operation	7.10 Self diagnosis for failure
7.11	Car arrival chime	7.12 Five-way communication
7.13	Car's bell	7.14 Limit protection
7.15	Over speed protection	7.16 Pre-load start
Ceiling		
		
Floor		
		
Handrail		
		

IV.Main parts		
Gearless motor	Door light curtain	Control cabinet
		
Door operator Center opening AC PM door operator 		

STATEMENT OF COMPLIANCE TO THE ABOVE SPECIFICATIONS:

V.Optional & auxiliary equipments		
ARD device	AVR	Air container
		
included ✓	included ✓	included ✓

STATEMENT OF COMPLIANCE TO THE ABOVE SPECIFICATIONS:

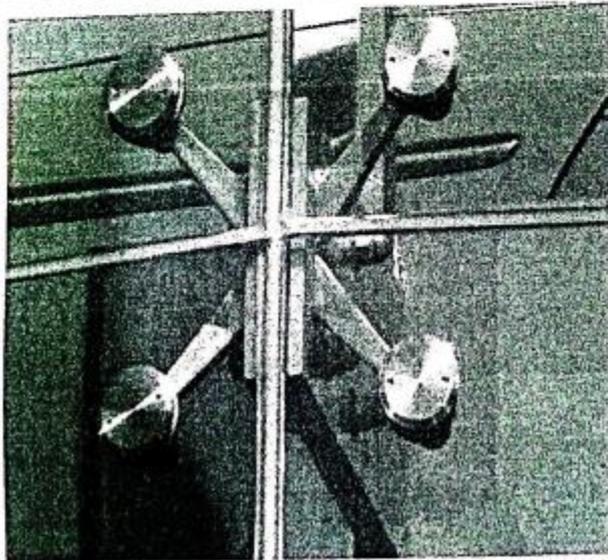


ELEVATOR STEEL SHAFT STRUCTURE AND TEMPERED GLASS

DESCRIPTION	QTY	SIZES
<p>TEMPERED GLASS DOUBLE <math>\leq 3/1000</math></p> <ol style="list-style-type: none"> 1. 5 Times harder than ordinary glass 2. Once breakage occurs, the glass disintegrates into small cubic fragments, which are relatively harmless to human body 3. Toughened glass can be implemented as a security precaution, quality and durable glass. 	<p>2500MM X 1500MM X 4LOT</p>	<p>5MM + 5MM</p>
<p>SPIDER BRACKETS</p>	<p>900 PCS FSP200-I(L)</p>	

STATEMENT OF COMPLIANCE TO THE ABOVE SPECIFICATIONS:

STEEL BEAM	40 PCS X 2500MM SPAND 4PCS X 17000MM MAIN 6PCS X 2500MM JAMB	10MM
SILICON SEALANT	50PCS	
ROOF AND METAL STRUCTURE	3500MM X 3500MM	3MM
PIT DEPTH	1500MM CONCRETE	6INCH
HOISTING BEAM 3T CAP	200MM X 200MM	10MM
FLOOR DOOR JAMB ROUGH OPENING	6PCS 2250MM X 2250MM	5MM
SHAFT LIGHT	8PCS	220VAC 9WATTS
GALLOWS BRACKETS	8PCS 200MM X 200MM	10MM
DRILLED SHAFT CONCRETE FOUNDATION	8SETS	ANCHOR 24MM
FOOTING AND STEM WALL FOUNDATION	4 SETS	
SHAFT FAN SINGLE PHASE	1 SET	220VAC



Provides warranty of all major, minor and accessory parts for a period of at least 1 year

STATEMENT OF COMPLIANCE TO THE ABOVE SPECIFICATIONS:

Note: Bidders must state either **“Comply”** or **“Not Comply”** or any equivalent term in the column **“Statement of Compliance”** against each of the individual parameters of each **“Specification”**.

I hereby commit to comply with all the above requirements.

Name of Company/Bidder

Bidder’s Signature over Printed Name

Date: _____

Scope of Work

PIT LADDER	1SET 2500MM X 500MM	5MM
SUBMERSIBLE PUMP	1 SET	HYBRID AC

SCOPE OF WORK:

1. Conduct Site Inspection to inspect/verify/appreciate all the necessary works to be undertaken by the Supplier during the installation, modification of a newly installed Elevator. It should be clear of any obstruction and safe to work with.
2. Prepare all equipment layout drawings/plans, single line diagram, alarm and communication diagrams (Mechanical, Electrical, Civil, etc) including implementation schedule for the complete supply and installation works of the new Elevator assembly subject for review and approval by DSWD X authorized personnel prior to equipment procurement and installation.
3. Secure all necessary permits required by the DSWD X.
4. Provide safety officer, personnel protection equipment (PPE) and seclusion of working area including preparation of safety and warning signage. The Supplier shall comply with all the safety regulations of DSWD X during the project implementation.
5. Mobilization and demobilization.
6. Provide services of highly qualified, trained and experienced technical personnel having expertise in the Elevator installation, test and commissioning during the project implementation.
7. Provide equipment/tools/materials necessary during equipment installation, test and commissioning stage for satisfactory completion of all works under this contract.
8. Install/mount/retrofit the new Elevator including its controls, power and control cables, etc. into the area of project.
 Note: a. All materials necessary during installation of the supplied equipment to the existing locations shall be of the Supplier's scope.
9. Restore the original condition of all the affected/damaged/altered structures and facilities during the process of installation. All materials necessary for the installation shall be of Supplier's responsibility.
10. Conduct operation and maintenance training to DSWD X personnel.
11. Clean-up of Contractor's work areas after the completion of work covered by this contract.
12. Conduct test and commissioning of the newly installed Elevator.
13. Free maintenance for a period of one (1) year starting on the date of acceptance, and
14. Submission of pertinent drawings and documents

15. Installation of 1-Unit Project Signage

Checklist of Technical and Financial Documents

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I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

or

(b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;

and

(c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;

and

(e) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

(f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

(g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules;

and

(h) Philippine Contractors Accreditation Board (PCAB) License;

or

Special PCAB License in case of Joint Ventures;

and registration for the type and cost of the contract to be bid; **and**

(i) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

or

Original copy of Notarized Bid Securing Declaration; **and**

(j) Project Requirements, which shall include the following:

a. Organizational chart for the contract to be bid;

b. List of contractor's key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;

c. Construction schedule and S-curve;

d. Manpower Schedule;

e. Construction Methods;

f. Equipment Utilization Schedule;

g. Construction Safety and Health Program approved by the Department of Labor and Employment (to be submitted within 5 working days upon receipt of NOA);

h. PERT/CPM;

i. Contractor's All Risk Insurance (to be submitted within 5 working days upon receipt of NOA);

j. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**

(k) Original duly signed Omnibus Sworn Statement (OSS);

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and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

(l) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

(m) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

(n) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

(o) Original of duly signed and accomplished Financial Bid Form; **and**
Other documentary requirements under RA No. 9184

(p) Original of duly signed Bid Prices in the Bill of Quantities; **and**

(q) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**

(r) Cash Flow by Quarter.