

# **PHILIPPINE BIDDING DOCUMENTS**

(As Harmonized with Development Partners)

## **NEGOTIATED PROCUREMENT – TWO FAILED BIDDINGS**

**Supply and Delivery of Food Items  
for the Implementation of 15<sup>th</sup>  
Cycle Supplementary Feeding  
Program**

**(Early Procurement Activity) –  
Lots 22 and 23**

**NNP NO. 2025-12-10-EPA**

**Department of Social Welfare and  
Development – Field Office X  
Government of the Republic of the Philippines**

**Sixth Edition  
December 10, 2024**

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***Section I. Notice for Negotiated Procurement***

DSWD FOX

**NOTICE FOR NEGOTIATED PROCUREMENT  
 (Negotiated Procurement due to Two-Failed Biddings)  
 NNP No. 2025-12-10-EPA**

**Supply and Delivery of Food Items for the Implementation of 15<sup>th</sup>  
 Cycle Supplementary Feeding Program  
 (Early Procurement Activity) – Lots 22 and 23**

1. The Department of Social Welfare and Development Field Office X through the Short of Award - National Expenditure Program for FY 2025 intends to apply the sum of **Twenty Six Million Three Hundred Ninety One Thousand Two Hundred Forty Pesos and 40/100 (Php 26,391,240.40)** only being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply and Delivery of Food Items for the Implementation of 15<sup>th</sup> Cycle Supplementary Feeding Program (Early Procurement Activity) - Lots 22 and 23.

Lot 22 – Supply and Delivery of Food Items for the Implementation of 15 <sup>th</sup> Cycle Supplementary Feeding Program – <b>Salvador, Lala and Sapad</b>	Php 11,394,988.00
Lot 23 – Supply and Delivery of Food Items for the Implementation of 15 <sup>th</sup> Cycle Supplementary Feeding Program – <b>Nunungan, SND and Kapatagan</b>	Php 14,996,252.40
<b>TOTAL</b>	<b>PHP 26,391,240.40</b>

2. The DSWD FO X now invites technically, legally, and financially capable supplier for the project at hand. Interested suppliers must have completed a similar contract within the preceding two (2) years, a single contract equivalent to at least twenty five percent (25%) of the Approved Budget Cost per Lot. Interested suppliers are requested to submit the Technical and Financial Component as specified in Section II. Checklist of Technical and Financial Documents.
3. The procurement procedure that will be adopted is Negotiated Procurement considering that there has been two failure of biddings pursuant to Section 53.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

The procurement is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

The Bids and Awards Committee (BAC) will engage in negotiation a sufficient number of suppliers to ensure effective competition. If only one (1) bidder respond to the notice/invitation of posting, the BAC shall proceed with the negotiation subject to the rules prescribed in the 2016 Revised IRR of RA 9184. The selection of the successful offers shall be based on the best and final offer that will be submitted on a specified date, which could meet the DSWD’s minimum technical and financial requirements and does not exceed the ABC.

4. Interested bidders may obtain further information from DSWD FO X BAC Secretariat at the address given below during weekdays (except holidays) from **8:00 AM - 5:00 PM starting 10 December 2024**.
5. The quotations/proposals (Technical and Financial Documents) must be duly received by the BAC Secretariat through manual submission at the office address as indicated below, on or before **18 December 2024, 09:00 AM**. Late quotations/proposals shall not be accepted.
6. Virtual opening through videoconferencing via Google meet shall be on **18 December 2024, 01:00 PM**. Quotations will be opened in the presence of the suppliers' representatives who choose to attend the activity. The links will be provided upon submission of the documents.
7. Interested supplier shall submit one (1) original and two (2) more duplicate copies of its Technical and Financial Components in a sealed envelope duly marked and signed by the Authorized Representative, to wit:
  - **ORIGINAL QUOTATION (BLUE ENVELOPE)**  
Enclose the Original eligibility and technical documents in one sealed envelope marked "ORIGINAL – TECHNICAL COMPONENT" and the Original financial component in another sealed envelope marked "ORIGINAL – FINANCIAL COMPONENT". Seal both envelopes in an outer envelope marked "ORIGINAL QUOTATION"
  - **COPY 1 (RED ENVELOPE)**  
Enclose the certified true copies of eligibility and technical documents in one sealed envelope marked "COPY 1 – TECHNICAL COMPONENT" and the certified true copies of financial component in another sealed envelope marked "COPY 1 – FINANCIAL COMPONENT". Seal both envelopes in an outer envelope marked "COPY 1".
  - **COPY 2 (YELLOW ENVELOPE)**  
Enclose the certified true copies of eligibility and technical documents in one sealed envelope marked "COPY 2 – TECHNICAL COMPONENT" and the certified true copies of financial component in another sealed envelope marked "COPY 2 – FINANCIAL COMPONENT". Seal both envelopes in an outer envelope marked "COPY 2".
8. The Original Quotation, Copy 1, and Copy 2 Envelopes, shall then be CONTAINED in ONE SEALED ENVELOPE (OVERALL COMPONENT ENVELOPE) duly marked and signed by the Authorized Representative.

**ALL** envelopes shall:

- Be addressed to:
 

THE CHAIRPERSON  
BIDS AND AWARDS COMMITTEE  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FO X  
MASTERSON AVE., UPPER CARMEN, CAGAYAN DE ORO CITY
- Bear a warning "DO NOT OPEN BEFORE: ....." stating the date & time for opening of quotations.
- Interested supplier is requested to indicate a label or tab marking on each technical and financial documents required to be submitted.

**NOTE:**

- Suppliers may opt to submit one set (1 original and 2 duplicate copies) of technical documents, provided that each lot is specified in the technical documents to be submitted. Submission of Financial Envelope shall be **PER LOT**.

9. After the opening and evaluation of quotations, the BAC, its staff and personnel, the Secretariat and Technical Working Group (TWG), as well as observers, are prohibited from communicating in any way with any bidder regarding the evaluation of their bids until the issuance of a Notice of Award (NOA). However, the BAC, through its Secretariat, may ask in writing the bidder for clarification of its request. Requests for clarification shall be addressed in writing at all times.
10. The DSWD FO X reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**ATTY. JUSTINE PHILLIP O. TADEO**

Head, BAC Secretariat

DSWD Field Office X

Masterson Avenue, Upper Carmen, Cagayan de Oro City

Mobile No. 09762461169

[bac.fo10@dswd.gov.ph](mailto:bac.fo10@dswd.gov.ph)

12. You may visit the following websites for downloading of Notice for Negotiated Procurement: [www.philgeps.gov.ph](http://www.philgeps.gov.ph) or <https://fo10.dswd.gov.ph/>

10 December 2024

**GLOFELIA J. UAYAN**

*Chairperson, Bids and Awards Committee*

## ***Section II. Checklist of Technical and Financial Documents***

### **Notes on the Checklist of Technical and Financial Documents**

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class "A" Documents*

#### Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

#### Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission.  
**or**  
Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Technical Specifications, which shall include delivery schedule, manpower requirements, and after-sales warranty; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS); in the case of a corporation, partnership or cooperative, an Original Notarized Secretary's Certificate or Board Resolution authorizing the representative; or Original Notarized Special Power of Attorney of all members of the joint venture giving full power and authority to its authorized representative to sign the OSS; or Original Notarized Special Power of Attorney executed in favor of the authorized representative in case of sole-proprietorship to do acts to represent the Bidder.

#### Financial Documents

- (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  
**or**  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

### *Class "B" Documents*

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

#### Other documentary requirements under RA No. 9184 (as applicable)

- (i) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.



- (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

**II. FINANCIAL COMPONENT ENVELOPE**

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

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***Section III. General Conditions of Contract***

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## **1. Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## **2. Advance Payment and Terms of Payment**

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## **3. Performance Security**

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

## **4. Inspection and Tests**

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Terms of Reference)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## **5. Warranty**

5.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

5.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines. If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

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## ***Section IV. Special Conditions of Contract***

# Special Conditions of Contract

GCC Clause	
1	<p><b>Delivery and Documents –</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><b>For Goods supplied from within the Philippines:</b></p> <p>The delivery terms applicable to this Contract are delivered to the <b>Project Sites and/or Delivery Sites stated in the Section V (Schedule of Requirements)</b>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section V. Schedule of Requirements.</p> <p><b>Incidental Services –</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements.</p> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p><b>Packaging –</b></p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p>

	<p><b>Insurance –</b> The Goods supplied under this Contract shall be fully insured by the Supplier in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. The Goods remain at the risk and title of the Supplier until their final acceptance by the Procuring Entity.</p> <p><b>Transportation –</b> Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price. The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p><b>Intellectual Property Rights –</b> The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	The terms of payment shall be in accordance to the “Terms of Payment” indicated in Section VI. Schedule of Requirements.
4	<p>The DSWD-Inspection Committee, in cooperation with the SFP, shall inspect the items upon delivery and conduct tests for the compliance with the required technical specifications.</p> <p>DSWD reserves the right to inspect or test the goods and accept or reject any or all items delivered not in accordance with the specifications indicated in Section VI (Technical Specifications).</p>

## ***Section V. Schedule of Requirements***



## *Schedule of Requirements*

### **Lot 22 – Supply and Delivery of Food Items for the Implementation of 15<sup>th</sup> Cycle Supplementary Feeding Program – Salvador, Lala and Sapad**

ITEM NO.	PARTICULAR	QTY	UNIT
1	Rice - Maximum of 10% Broken, Premium, well-milled, Class A.	26,460	kg
2	Tuna flakes in oil (155grams)	12,720	can
3	Squash (not less than 1kg per piece)	636	kg
4	Sayote, Medium sized, (not less than 6-7 inches in length)	636	kg
5	Chicken, whole dressed (1.25-1.5kg per pack, individually packed)	18,020	kg
6	Toyo (200ml)	1,488	pouch/pack
7	Vinegar (200ml)	1,488	pouch/pack
8	Spaghetti noodle (400ml)	1,488	pack
9	Spaghetti Sauce (250ml)	1,488	pack
10	Cheese (160-190 grams per box)	1,488	box
11	Fish (anduhaw,kutob, yellow fin)	5,088	kg
12	Carrot, Medium sized, (not less than 5 inches long)	2,120	kg
13	Potato, Medium sized, (between 3-4 inches)	1,272	kg
14	Onion bulb, Medium sized, (2-3 inches in diameter)	1,696	kg
15	Garlic, Medium sized, (1.25 to 1.75 inches in diameter)	1,696	kg
16	Palm oil (250 ml)	5,952	pouch/bottle
17	Pineapple Tidbits (200 grams)	1,488	pouch/pck
18	Baguiobean (not less than 4-5 inches in length, green in color)	1,060	kg
19	Condensed milk (380-390 grams)	1,488	can
20	Tablea powder/round (70-100 grams)	3,212	pack
21	Egg, Large (56-64grams)	42,400	pc
22	Sotanghon Premium (250 grams)	1,488	pack
23	Cabbage, Medium sized, (between 7-10cm radius)	636	Kg
24	Afritada mix (200 grams)	1,488	pouch
25	Pancake (400 grams)	2,760	box
26	Oyster sauce (90 grams)	1,488	pouch
27	Stringbeans	1,484	kg
28	Monggo	424	kg
29	Dilis	424	kg
30	MENUDO mix (30-200 grams)	1,488	pack

- ✚ Free Delivery to target sites/LGUs (attached areas)
- ✚ Service providers commit to support the EPAHP partners Community Social Groups (CSG) also term as Community Based Organization (CBO) products.
- ✚ Service provider shall indicate/specify the brand name of the product base on the bid offer

**TERMS:**

✚ **PRICE**

Prices stated in this PR are inclusive of delivery cost, labor cost and packaging cost.

✚ **DELIVERY SITES:**

1. Within LGU identified drop off areas.
2. Provide 3-5 staff including Point Person/Quality Controller to manage the assembly of food supplies/goods in the drop off areas.
  - a. Hauling of items delivery truck to drop off site.
  - b. Assemble items according to the number of CHILD DEVELOPMENT CENTERS covered by an LGU using crates. Ensure that all items are in the correct quantity and of good quality, especially perishable items such as meats, vegetables, and spices.
  - c. Suppliers shall manage the distribution of wet goods and eggs.
  - d. Suppliers shall identify 1 (one) Staff that will address the issues, and concern arises during the delivery.
  - e. All staff must wear company ID and shall acquire health card/health certificates during deliveries.

✚ **DELIVERY:**

Within the attached schedule of delivery and timeline (TWICE A MONTH).

✚ **PERFORMANCE EVALUATION:**

The supplier, should the BAC through the TWG/End-User deem it appropriate, may be subjected to performance evaluation, e.g. Performance Evaluation Report from the End-User of the Procuring Entity and/or Performance Evaluation Report from any and/or all the agencies/offices to whom the supplier has supplied similar/the same goods subject of this procurement activity, whichever is applicable.

The performance evaluation, should the BAC deem it necessary prior to awarding, must yield a rating of at least Satisfactory (75%) basing the same evaluation to the following criteria:

Compliance to the following:

1. Delivery Schedule – 25% (Pass/Fail);
2. Delivery of Perishable Goods – 25% (Pass/Fail);
3. Technical Specifications – 25% (Pass/Fail);
4. General Terms and Conditions – 25% (Pass/Fail)

✚ **DELIVERY OF PERISHABLE GOODS**

(To ensure proper storage and handling of chicken and fish meat follow these guidelines)

Note: Frozen Goods shall have a good amount of insulation to maintain cold temperature. These goods are to be **PROCURED LOCALLY** and delivered by **FREEZER VAN that MAINTAINS -25 TO -20 DEGREE CELSIUS TEMPERATURE** with complete permit and certification especially for Animal Quarantine Checkpoint.

1. Chicken meat should be packed individually in plastic cellophane and stored in Styrofoam boxes with sufficient ice to maintain cold storage conditions at the drop-off site. The Styrofoam boxes must be labeled with the name of the Child Development Center.
2. Fish meat & beef Meat should be packed per kilogram in cellophane and labeled with the name of the Child Development Center, based on the distribution sheet provided by the end user. Store the fish and beef in separate Styrofoam boxes with sufficient ice to maintain cold storage conditions at the drop-off site. The Styrofoam

boxes must be labeled with the corresponding number of the Child Development Center included in each box.

2. Vegetables and spices should be packed per kilogram in cellophane and labeled with the name of the Child Development Center, based on the distribution sheet provided by the end user. Crates will be used as containers for the vegetables and spices, with corresponding labels displaying the CHILD DEVELOPMENT CENTER name.

**✚ PROVIDE BUFFER 20% OF EACH ITEM.**

**✚ PACKAGING AND WAREHOUSE:**

1. The warehouse shall be strategically located to LGUs covered.
2. All items shall be packed in the service provider's warehouse with the corresponding quantities specified in the distribution sheet for each Child Development Center.
3. Suppliers shall provide CLEAN TRAPAL/TARPAULIN to be used as a base for assembled items per CHILD DEVELOPMENT CENTER.
4. Suppliers shall provide STACKABLE MULTI-PURPOSE CRATES (59.5cm length, 39.5cm width, and 31cm height) that shall be used to contain dry goods and vegetable items.
5. Eggs shall be placed in an egg tray, clean from feces of chicken.

**✚ STORAGE AFTER DELIVERY:**

The service provider shall provide a chest freezer that has a storage of not less than 200L to be used in the target area for 120 days. Shall be delivered a week before the start of the delivery date.

**✚ INSPECTION AND FINAL ACCEPTANCE:**

Inspection (DSWD Inspection Committee), Final Acceptance (by the DSWD Acceptance Committee) shall be done in the Pantawid Office or identified drop off areas per LGU and shall be presented in every delivery to C/MAT Inspector and Acceptor.

**✚ PROOF OF DELIVERIES:**

(Delivery Receipts/Acknowledgement Receipts/Tally Sheets) must be signed by authorized person to support claims for payment.

**✚ PAYMENT TERMS:**

Payment will be made within 60 Calendar days upon submission of complete and correct SFP documents for payment and liquidation process of total FOUR WEEKS delivery.

**✚ BREAKDOWN:**

Breakdown per item of quantity per drop off areas/delivery sites referring to the Distribution Sheet provided by the end user once NTP is served.

✚ Suppliers shall provide FUNCTIONAL WEIGHING SCALE with 50kg capacity every delivery.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_


Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*\*THIS DOCUMENT MUST BE ATTACHED TO THE  
TECHNICAL SPECIFICATIONS\*\*\***

**Lot 23 – Supply and Delivery of Food Items for the Implementation of 15<sup>th</sup> Cycle Supplementary Feeding Program – Nunungan, SND and Kapatagan**

ITEM NO.	PARTICULAR	QTY	UNIT
1	Rice - Maximum of 10% Broken, Premium, well-milled, Class A.	34,881.60	kg
2	Tuna flakes in oil (155grams)	16,740	can
3	Squash (not less than 1kg per piece)	837.20	kg
4	Sayote, Medium sized, (not less than 6-7 inches in length)	837.20	kg
5	Chicken, whole dressed (1.25-1.5kg per pack, individually packed)	23,715.20	kg
6	Toyo (200ml)	1,952.	pouch/pack
7	Vinegar (200ml)	1,952	pouch/pack
8	Spaghetti noodle (400ml)	1,952	pack
9	Spaghetti Sauce (250ml)	1,952	pack
10	Cheese (160-190 grams per box)	1,952	box
11	Fish (anduhaw,kutob, yellow fin)	6,696	kg
12	Carrot, Medium sized, (not less than 5 inches long)	2,790	kg
13	Potato, Medium sized, (between 3-4 inches)	1,674	kg
14	Onion bulb, Medium sized, (2-3 inches in diameter)	2,232	kg
15	Garlic, Medium sized, (1.25 to 1.75 inches in diameter)	2,232	kg
16	Palm oil (250 ml)	7,808	pouch/bottle
17	Pineapple Tidbits (200 grams)	1,952	pouch/pck
18	Baguiobean (not less than 4-5 inches in length, green in color)	1,395.20	kg
19	Condensed milk (380-390 grams)	1,952	can
20	Tablea powder/round (70-100 grams)	4,228	pack
21	Egg, Large (56-64grams)	55,800	pc
22	Sotanghon Premium (250 grams)	1,952	pack
23	Cabbage, Medium sized, (between 7-10cm radius)	837.20	Kg
24	Afritada mix (200 grams)	1,952	pouch
25	Pancake (400 grams)	3,628	box
26	Oyster sauce (90 grams)	1,952	pouch
27	Stringbeans	1,953.20	kg
28	Monggo	558	kg
29	Dilis	558	kg
30	MENUDO mix (30-200 grams)	1,952	pack

 Free Delivery to target sites/LGUs (attached areas)

- ✚ Service providers commit to support the EPAHP partners Community Social Groups (CSG) also term as Community Based Organization (CBO) products.
- ✚ Service provider shall indicate/specify the brand name of the product base on the bid offer

**TERMS:**

✚ **PRICE**

Prices stated in this PR are inclusive of delivery cost, labor cost and packaging cost.

✚ **DELIVERY SITES:**

1. Within LGU identified drop off areas.
2. Provide 3-5 staff including Point Person/Quality Controller to manage the assembly of food supplies/goods in the drop off areas.
  - a. Hauling of items delivery truck to drop off site.
  - b. Assemble items according to the number of CHILD DEVELOPMENT CENTERS covered by an LGU using crates. Ensure that all items are in the correct quantity and of good quality, especially perishable items such as meats, vegetables, and spices.
  - c. Suppliers shall manage the distribution of wet goods and eggs.
  - d. Suppliers shall identify 1 (one) Staff that will address the issues, and concern arises during the delivery.
  - e. All staff must wear company ID and shall acquire health card/health certificates during deliveries.

✚ **DELIVERY:**

Within the attached schedule of delivery and timeline (TWICE A MONTH).

✚ **PERFORMANCE EVALUATION:**

The supplier, should the BAC through the TWG/End-User deem it appropriate, may be subjected to performance evaluation, e.g. Performance Evaluation Report from the End-User of the Procuring Entity and/or Performance Evaluation Report from any and/or all the agencies/offices to whom the supplier has supplied similar/the same goods subject of this procurement activity, whichever is applicable.

The performance evaluation, should the BAC deem it necessary prior to awarding, must yield a rating of at least Satisfactory (75%) basing the same evaluation to the following criteria:

Compliance to the following:

1. Delivery Schedule – 25% (Pass/Fail);
2. Delivery of Perishable Goods – 25% (Pass/Fail);
3. Technical Specifications – 25% (Pass/Fail);
4. General Terms and Conditions – 25% (Pass/Fail)

✚ **DELIVERY OF PERISHABLE GOODS**

(To ensure proper storage and handling of chicken and fish meat follow these guidelines)

Note: Frozen Goods shall have a good amount of insulation to maintain cold temperature. These goods are to be **PROCURED LOCALLY** and delivered by **FREEZER VAN that MAINTAINS -25 TO -20 DEGREE CELSIUS TEMPERATURE** with complete permit and certification especially for Animal Quarantine Checkpoint.

1. Chicken meat should be packed individually in plastic cellophane and stored in Styrofoam boxes with sufficient ice to maintain cold storage conditions at the drop-off site. The Styrofoam boxes must be labeled with the name of the Child Development Center.
2. Fish meat & beef Meat should be packed per kilogram in cellophane and labeled with the name of the Child Development Center, based on the distribution sheet provided by the end user. Store the fish and beef in separate Styrofoam boxes with sufficient ice to maintain cold storage conditions at the drop-off site. The Styrofoam

boxes must be labeled with the corresponding number of the Child Development Center included in each box.

2. Vegetables and spices should be packed per kilogram in cellophane and labeled with the name of the Child Development Center, based on the distribution sheet provided by the end user. Crates will be used as containers for the vegetables and spices, with corresponding labels displaying the CHILD DEVELOPMENT CENTER name.

**✚ PROVIDE BUFFER 20% OF EACH ITEM.**

**✚ PACKAGING AND WAREHOUSE:**

1. The warehouse shall be strategically located to LGUs covered.
2. All items shall be packed in the service provider's warehouse with the corresponding quantities specified in the distribution sheet for each Child Development Center.
3. Suppliers shall provide CLEAN TRAPAL/TARPAULIN to be used as a base for assembled items per CHILD DEVELOPMENT CENTER.
4. Suppliers shall provide STACKABLE MULTI-PURPOSE CRATES (59.5cm length, 39.5cm width, and 31cm height) that shall be used to contain dry goods and vegetable items.
5. Eggs shall be placed in an egg tray, clean from feces of chicken.

**✚ STORAGE AFTER DELIVERY:**

The service provider shall provide a chest freezer that has a storage of not less than 200L to be used in the target area for 120 days. Shall be delivered a week before the start of the delivery date.

**✚ INSPECTION AND FINAL ACCEPTANCE:**

Inspection (DSWD Inspection Committee), Final Acceptance (by the DSWD Acceptance Committee) shall be done in the Pantawid Office or identified drop off areas per LGU and shall be presented in every delivery to C/MAT Inspector and Acceptor.

**✚ PROOF OF DELIVERIES:**

(Delivery Receipts/Acknowledgement Receipts/Tally Sheets) must be signed by authorized person to support claims for payment.

**✚ PAYMENT TERMS:**

Payment will be made within 60 Calendar days upon submission of complete and correct SFP documents for payment and liquidation process of total FOUR WEEKS delivery.

**✚ BREAKDOWN:**

Breakdown per item of quantity per drop off areas/delivery sites referring to the Distribution Sheet provided by the end user once NTP is served.

✚ Suppliers shall provide FUNCTIONAL WEIGHING SCALE with 50kg capacity every delivery.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*\*THIS DOCUMENT MUST BE ATTACHED TO THE  
TECHNICAL SPECIFICATIONS\*\*\***

## ***Section VI. Technical Specifications***

# *Technical Specifications*

## **Lot 22 – Supply and Delivery of Food Items for the Implementation of 15<sup>th</sup> Cycle Supplementary Feeding Program – Salvador, Lala and Sapad**

Bidders must state either “Comply” or “Not Comply” in the Statement of Compliance column to each indicated parameter or specification. Ensure that the offered item/s must all be compliant to the indicated parameter/s or specification/s to avoid failure of your bids.

ITEM NO.	PARTICULAR	QTY	UNIT	STATEMENT OF COMPLIANCE
1	Rice - Maximum of 10% Broken, Premium, well-milled, Class A.	26,460	kg	/
2	Tuna flakes in oil (155grams)	12,720	can	/
3	Squash (not less than 1kg per piece)	636	kg	/
4	Sayote, Medium sized, (not less than 6-7 inches in length)	636	kg	/
5	Chicken, whole dressed (1.25-1.5kg per pack, individually packed)	18,020	kg	/
6	Toyo (200ml)	1,488	pouch/pack	/
7	Vinegar (200ml)	1,488	pouch/pack	/
8	Spaghetti noodle (400ml)	1,488	pack	/
9	Spaghetti Sauce (250ml)	1,488	pack	/
10	Cheese (160-190 grams per box)	1,488	box	/
11	Fish (anduhaw,kutob, yellow fin)	5,088	kg	/
12	Carrot, Medium sized, (not less than 5 inches long)	2,120	kg	/
13	Potato, Medium sized, (between 3-4 inches)	1,272	kg	/
14	Onion bulb, Medium sized, (2-3 inches in diameter)	1,696	kg	/
15	Garlic, Medium sized, (1.25 to 1.75 inches in diameter)	1,696	kg	/
16	Palm oil (250 ml)	5,952	pouch/bottle	/
17	Pineapple Tidbits (200 grams)	1,488	pouch/pck	/
18	Baguiobeans (not less than 4-5 inches in length, green in color)	1,060	kg	/



19	Condensed milk (380-390 grams)	1,488	can	
20	Tablea powder/round (70-100 grams)	3,212	pack	
21	Egg, Large (56-64grams)	42,400	pc	
22	Sotanghon Premium (250 grams)	1,488	pack	
23	Cabbage, Medium sized, (between 7-10cm radius)	636	Kg	
24	Afritada mix (200 grams)	1,488	pouch	
25	Pancake (400 grams)	2,760	box	
26	Oyster sauce (90 grams)	1,488	pouch	
27	Stringbeans	1,484	kg	
28	Monggo	424	kg	
29	Dilis	424	kg	
30	MENUDO mix (30-200 grams)	1,488	pack	

- ✚ Free Delivery to target sites/LGUs (attached areas)
- ✚ Service providers commit to support the EPAHP partners Community Social Groups (CSG) also term as Community Based Organization (CBO) products.
- ✚ Service provider shall indicate/specify the brand name of the product base on the bid offer

**TERMS:**

✚ **PRICE**

Prices stated in this PR are inclusive of delivery cost, labor cost and packaging cost.

✚ **DELIVERY SITES:**

1. Within LGU identified drop off areas.
2. Provide 3-5 staff including Point Person/Quality Controller to manage the assembly of food supplies/goods in the drop off areas.
  - a. Hauling of items delivery truck to drop off site.
  - b. Assemble items according to the number of CHILD DEVELOPMENT CENTERS covered by an LGU using crates. Ensure that all items are in the correct quantity and of good quality, especially perishable items such as meats, vegetables, and spices.
  - c. Suppliers shall manage the distribution of wet goods and eggs.
  - d. Suppliers shall identify 1 (one) Staff that will address the issues, and concern arises during the delivery.
  - e. All staff must wear company ID and shall acquire health card/health certificates during deliveries.

✚ **DELIVERY:**

Within the attached schedule of delivery and timeline (TWICE A MONTH).

✚ **PERFORMANCE EVALUATION:**

The supplier, should the BAC through the TWG/End-User deem it appropriate, may be subjected to performance evaluation, e.g. Performance Evaluation Report from the End-User of the Procuring Entity and/or Performance Evaluation Report from any and/or all the agencies/offices to whom the supplier has supplied similar/the same goods subject of this procurement activity, whichever is applicable.

The performance evaluation, should the BAC deem it necessary prior to awarding, must yield a rating of at least Satisfactory (75%) basing the same evaluation to the following criteria:

Compliance to the following:

1. Delivery Schedule – 25% (Pass/Fail);
2. Delivery of Perishable Goods – 25% (Pass/Fail);
3. Technical Specifications – 25% (Pass/Fail);
4. General Terms and Conditions – 25% (Pass/Fail)

#### **DELIVERY OF PERISHABLE GOODS**

(To ensure proper storage and handling of chicken and fish meat follow these guidelines)

Note: Frozen Goods shall have a good amount of insulation to maintain cold temperature. These goods are to be **PROCURED LOCALLY** and delivered by **FREEZER VAN that MAINTAINS -25 TO -20 DEGREE CELSIUS TEMPERATURE** with complete permit and certification especially for Animal Quarantine Checkpoint.

1. Chicken meat should be packed individually in plastic cellophane and stored in Styrofoam boxes with sufficient ice to maintain cold storage conditions at the drop-off site. The Styrofoam boxes must be labeled with the name of the Child Development Center.
2. Fish meat & beef Meat should be packed per kilogram in cellophane and labeled with the name of the Child Development Center, based on the distribution sheet provided by the end user. Store the fish and beef in separate Styrofoam boxes with sufficient ice to maintain cold storage conditions at the drop-off site. The Styrofoam boxes must be labeled with the corresponding number of the Child Development Center included in each box.
3. Vegetables and spices should be packed per kilogram in cellophane and labeled with the name of the Child Development Center, based on the distribution sheet provided by the end user. Crates will be used as containers for the vegetables and spices, with corresponding labels displaying the CHILD DEVELOPMENT CENTER name.

#### **PROVIDE BUFFER 20% OF EACH ITEM.**

#### **PACKAGING AND WAREHOUSE:**

1. The warehouse shall be strategically located to LGUs covered.
2. All items shall be packed in the service provider's warehouse with the corresponding quantities specified in the distribution sheet for each Child Development Center.
3. Suppliers shall provide CLEAN TRAPAL/TARPAULIN to be used as a base for assembled items per CHILD DEVELOPMENT CENTER.

4. Suppliers shall provide **STACKABLE MULTI-PURPOSE CRATES** (59.5cm length, 39.5cm width, and 31cm height) that shall be used to contain dry goods and vegetable items.
5. Eggs shall be placed in an egg tray, clean from feces of chicken.

 **STORAGE AFTER DELIVERY:**

The service provider shall provide a chest freezer that has a storage of not less than 200L to be used in the target area for 120 days. Shall be delivered a week before the start of the delivery date.

 **INSPECTION AND FINAL ACCEPTANCE:**

Inspection (DSWD Inspection Committee), Final Acceptance (by the DSWD Acceptance Committee) shall be done in the Pantawid Office or identified drop off areas per LGU and shall be presented in every delivery to C/MAT Inspector and Acceptor.

 **PROOF OF DELIVERIES:**

(Delivery Receipts/Acknowledgement Receipts/Tally Sheets) must be signed by authorized person to support claims for payment.

 **PAYMENT TERMS:**

Payment will be made within 60 Calendar days upon submission of complete and correct SFP documents for payment and liquidation process of total **FOUR WEEKS** delivery.

 **BREAKDOWN:**

Breakdown per item of quantity per drop off areas/delivery sites referring to the Distribution Sheet provided by the end user once NTP is served.

-  Suppliers shall provide **FUNCTIONAL WEIGHING SCALE** with 50kg capacity every delivery.

I hereby certify to comply and deliver all of the above requirements within the delivery schedule.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

## Lot 23 – Supply and Delivery of Food Items for the Implementation of 15<sup>th</sup> Cycle Supplementary Feeding Program – Nunungan, SND and Kapatagan

Bidders must state either “Comply” or “Not Comply” in the Statement of Compliance column to each indicated parameter or specification. Ensure that the offered item/s must all be compliant to the indicated parameter/s or specification/s to avoid failure of your bids.

ITEM NO.	PARTICULAR	QTY	UNIT	STATEMENT OF COMPLIANCE
1	Rice - Maximum of 10% Broken, Premium, well-milled, Class A.	34,881.60	kg	
2	Tuna flakes in oil (155grams)	16,740	can	
3	Squash (not less than 1kg per piece)	837.20	kg	
4	Sayote, Medium sized, (not less than 6-7 inches in length)	837.20	kg	
5	Chicken, whole dressed (1.25-1.5kg per pack, individually packed)	23,715.20	kg	
6	Toyo (200ml)	1,952.	pouch/pack	
7	Vinegar (200ml)	1,952	pouch/pack	
8	Spaghetti noodle (400ml)	1,952	pack	
9	Spaghetti Sauce (250ml)	1,952	pack	
10	Cheese (160-190 grams per box)	1,952	box	
11	Fish (anduhaw,kutob, yellow fin)	6,696	kg	
12	Carrot, Medium sized, (not less than 5 inches long)	2,790	kg	
13	Potato, Medium sized, (between 3-4 inches)	1,674	kg	
14	Onion bulb, Medium sized, (2-3 inches in diameter)	2,232	kg	
15	Garlic, Medium sized, (1.25 to 1.75 inches in diameter)	2,232	kg	
16	Palm oil (250 ml)	7,808	pouch/bottle	
17	Pineapple Tidbits (200 grams)	1,952	pouch/pck	
18	Baguiobeans (not less than 4-5 inches in length, green in color)	1,395.20	kg	
19	Condensed milk (380-390 grams)	1,952	can	
20	Tablea powder/round (70-100 grams)	4,228	pack	
21	Egg, Large (56-64grams)	55,800	pc	
22	Sotanghon Premium (250 grams)	1,952	pack	
23	Cabbage, Medium sized, (between 7-10cm radius)	837.20	Kg	

24	Afritada mix (200 grams)	1,952	pouch	
25	Pancake (400 grams)	3,628	box	
26	Oyster sauce (90 grams)	1,952	pouch	
27	Stringbeans	1,953.20	kg	
28	Monggo	558	kg	
29	Dilis	558	kg	
30	MENUDO mix (30-200 grams)	1,952	pack	

- ✚ Free Delivery to target sites/LGUs (attached areas)
- ✚ Service providers commit to support the EPAHP partners Community Social Groups (CSG) also term as Community Based Organization (CBO) products.
- ✚ Service provider shall indicate/specify the brand name of the product base on the bid offer

## TERMS:

### ✚ PRICE

Prices stated in this PR are inclusive of delivery cost, labor cost and packaging cost.

### ✚ DELIVERY SITES:

1. Within LGU identified drop off areas.
2. Provide 3-5 staff including Point Person/Quality Controller to manage the assembly of food supplies/goods in the drop off areas.
  - a. Hauling of items delivery truck to drop off site.
  - b. Assemble items according to the number of CHILD DEVELOPMENT CENTERS covered by an LGU using crates. Ensure that all items are in the correct quantity and of good quality, especially perishable items such as meats, vegetables, and spices.
  - c. Suppliers shall manage the distribution of wet goods and eggs.
  - d. Suppliers shall identify 1 (one) Staff that will address the issues, and concern arises during the delivery.
  - e. All staff must wear company ID and shall acquire health card/health certificates during deliveries.

### ✚ DELIVERY:

Within the attached schedule of delivery and timeline (TWICE A MONTH).

### ✚ PERFORMANCE EVALUATION:

The supplier, should the BAC through the TWG/End-User deem it appropriate, may be subjected to performance evaluation, e.g. Performance Evaluation Report from the End-User of the Procuring Entity and/or Performance Evaluation Report from any and/or all the agencies/offices to whom the supplier has supplied similar/the same goods subject of this procurement activity, whichever is applicable.

The performance evaluation, should the BAC deem it necessary prior to awarding, must yield a rating of at least Satisfactory (75%) basing the same evaluation to the following criteria:

Compliance to the following:

1. Delivery Schedule – 25% (Pass/Fail);
2. Delivery of Perishable Goods – 25% (Pass/Fail);
3. Technical Specifications – 25% (Pass/Fail);
4. General Terms and Conditions – 25% (Pass/Fail)

#### **DELIVERY OF PERISHABLE GOODS**

(To ensure proper storage and handling of chicken and fish meat follow these guidelines)

Note: Frozen Goods shall have a good amount of insulation to maintain cold temperature. These goods are to be **PROCURED LOCALLY** and delivered by **FREEZER VAN that MAINTAINS -25 TO -20 DEGREE CELSIUS TEMPERATURE** with complete permit and certification especially for Animal Quarantine Checkpoint.

1. Chicken meat should be packed individually in plastic cellophane and stored in Styrofoam boxes with sufficient ice to maintain cold storage conditions at the drop-off site. The Styrofoam boxes must be labeled with the name of the Child Development Center.
2. Fish meat & beef Meat should be packed per kilogram in cellophane and labeled with the name of the Child Development Center, based on the distribution sheet provided by the end user. Store the fish and beef in separate Styrofoam boxes with sufficient ice to maintain cold storage conditions at the drop-off site. The Styrofoam boxes must be labeled with the corresponding number of the Child Development Center included in each box.
3. Vegetables and spices should be packed per kilogram in cellophane and labeled with the name of the Child Development Center, based on the distribution sheet provided by the end user. Crates will be used as containers for the vegetables and spices, with corresponding labels displaying the CHILD DEVELOPMENT CENTER name.

#### **PROVIDE BUFFER 20% OF EACH ITEM.**

#### **PACKAGING AND WAREHOUSE:**

1. The warehouse shall be strategically located to LGUs covered.
2. All items shall be packed in the service provider's warehouse with the corresponding quantities specified in the distribution sheet for each Child Development Center.
3. Suppliers shall provide CLEAN TRAPAL/TARPAULIN to be used as a base for assembled items per CHILD DEVELOPMENT CENTER.
4. Suppliers shall provide STACKABLE MULTI-PURPOSE CRATES (59.5cm length, 39.5cm width, and 31cm height) that shall be used to contain dry goods and vegetable items.
5. Eggs shall be placed in an egg tray, clean from feces of chicken.

#### **STORAGE AFTER DELIVERY:**

The service provider shall provide a chest freezer that has a storage of not less than 200L to be used in the target area for 120 days. Shall be delivered a week before the start of the delivery date.

#### **INSPECTION AND FINAL ACCEPTANCE:**

Inspection (DSWD Inspection Committee), Final Acceptance (by the DSWD Acceptance Committee) shall be done in the Pantawid Office or identified drop off areas per LGU and shall be presented in every delivery to C/MAT Inspector and Acceptor.

 **PROOF OF DELIVERIES:**


(Delivery Receipts/Acknowledgement Receipts/Tally Sheets) must be signed by authorized person to support claims for payment.

 **PAYMENT TERMS:**

Payment will be made within 60 Calendar days upon submission of complete and correct SFP documents for payment and liquidation process of total FOUR WEEKS delivery.

 **BREAKDOWN:**

Breakdown per item of quantity per drop off areas/delivery sites referring to the Distribution Sheet provided by the end user once NTP is served.

 Suppliers shall provide FUNCTIONAL WEIGHING SCALE with 50kg capacity every delivery.

I hereby certify to comply and deliver all of the above requirements within the delivery schedule.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

## ***Section VII. Bidding Forms***



**Bid Form for the Procurement of Goods**  
*[shall be submitted with the Bid]*

**BID FORM**

Date: \_\_\_\_\_  
 Project Identification No.: \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and Address of Agent	Amount and Currency	Purpose of Commission or Gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state “None”) ]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_ of \_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit  (col 5+6+7+8)	Total Price delivered Final Destination  (col 9) x (col 4)
<b>TOTAL CONTRACT/BID PRICE</b> (inclusive of all applicable taxes)									

NOTES: In case of discrepancy, provision stipulated in Section 32.2.3 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184 shall be followed.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_ of \_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place  (specify border point or place of destination)	Total CIF or CIP price per item  (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

NOTES: In case of discrepancy, provision stipulated in Section 32.2.3 of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184 shall be followed.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

## **Bid Securing Declaration Form**

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

### **BID SECURING DECLARATION** **Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

## Omnibus Sworn Statement (Revised)

*[shall be submitted with the Bid]*

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee

(BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

***[Jurat]***

*[Format shall be based on the latest Rules on Notarial Practice]*

**Statement of All On-Going Government and Private Contracts, Including Contracts Awarded but Not Yet Started, Whether Similar or Not Similar in Nature and Complexity to the Contract to be Bid**

---

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

**A. Government**

Nature of Contract (Project Title)	a. Owner's Name	Project Cost	Bidder's Role		a. Date Awarded	% of Accomplishment		Value of Outstanding Works (Undelivered Portion)
	b. Address		Description	%	b. Date Started	Planned	Actual	
	c. Contact Nos.				c. Target Date of Completion			
1	a.				a.			
	b.				b.			
	c.				c.			
2	a.				a.			
	b.				b.			
	c.				c.			

**B. Private**

Nature of Contract (Project Title)	a. Owner's Name	Project Cost	Bidder's Role		a. Date Awarded	% of Accomplishment		Value of Outstanding Works (Undelivered Portion)
	b. Address		Description	%	b. Date Started	Planned	Actual	
	c. Contact Nos.				c. Target Date of Completion			
1	a.				a.			
	b.				b.			
	c.				c.			
2	a.				a.			
	b.				b.			
	c.				c.			

Note: *The Notice of Award or Contract/Purchase Order or Notice to Proceed must be available upon request of the Bids and Award Committee (BAC) or designated Technical Working Group (TWG) during Post-Qualification to support this statement.*

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_



## Statement of Single Largest Completed Contract (SLCC)<sup>2</sup> Similar to the Contract to be Bid

---

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Nature of Contract (Project Title)	a. Owner's Name	Project Cost	Bidder's Role		a. Date Awarded
	b. Address		Description	%	b. Date Started
	c. Contact Nos.				c. Date Completed
	a.				a.
	b.				b.
	c.				c.

Note: The following documents must be attached to support this statement: (a) Sales Invoice<sup>3</sup> or (b) User's Certificate of Acceptance/Completion<sup>3</sup> or (c) Official Receipts<sup>3</sup>

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

<sup>2</sup> The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 5.3 of Section III. Bid Data Sheet, a single contract that is similar to the project to be bid, equivalent to a percentage (%) of the ABC specified in ITB Clause 5.3 of Section II. Instruction to Bidders.

<sup>3</sup> Pursuant to GPPB Circular No. 04-2020 under Clause 6.1 (k) (ii) and 6.4.

## Computation of Net Financial Contracting Capacity (NFCC)

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

The bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid in the amount of **Eleven Million Three Hundred Ninety-Four Thousand Nine Hundred Eighty-Eight Pesos (Php 11,394,988.00)** for Lot 22 and **Fourteen Million Nine Hundred Ninety-Six Thousand Two Hundred Fifty-Two Pesos and 40/100** for Lot 23 calculated as follows:

NFCC = [(Current asset minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.

	Amount
<b>Current Assets</b>	
<b>Minus: Current Liabilities</b>	
<b>Sub-Total</b>	
<b>Multiplied by 15</b>	
<b>Sub-Total</b>	
<b>Minus: Value of Outstanding Contracts</b>	
<b>NFCC</b>	

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

DSWD FOX

