

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Annex A

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

RFQ No.

22-0796-NP-SV

Date:

01-Jul-22

Company Name: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 PhilGEPS Reg. No.: \_\_\_\_\_  
 Company TIN: \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
	50	tablets	Alaxan FR 200mg/325mg Capsule			
	500	cap	Amoxicillin 500mg			
	2	bottles	Calamine+Diphenhydramine Hcl 8g/1g 30ml			
	250	tablets	Ascorbic Acid 500mg tablet			
	6	bottles	Povidone-Iodine 10% Solution 120ml			
	400	tablets	Paracetamol 500mg/tablet			
	2	box	Silver Sulfadiazine 10mg/g Cream 20g			
	7	box	Dental Anesthesia (Lidocaine Epinephrine 20mg/2.5mcg 1.8ml/glass			
	400	cap	Cefalexin 500mg			
	250	cap	Multivitamins + Iron Capsule			
	3	packs	Cotton Balls Big			
	3	packs	Cotton Buds			
	100	cap	Loperamide 2mg			
	10	bots	Efficascent/Superscent 100ml/bot			
	5	tubes	Eyemo(Eyedrops) 0.05% solution 7.5ml			
	1	bot	Lidocaine 2% 50ml			
	250	cap	Lagundi 600mg			
	500	cap	Mefenamic Acid			
	50	tablets	Neozep Tablet			
	5	jar	Viks Vaporub 50g.			
	10	gal	Alcohol 70%			
	250	tablets	Cetirizine 10mg			
	100	pcs	Cloxacillin 500mg cap			
	50	tab	Bonamine 25mg			
	25	cap	Dolfenal 500mg			
	100	cap	Omeprazole 20mg			
	25	tab	Sinecod 50mg			
	5	tubes	Clotrimazole (10mg/g 1%)cream			
	50	tab	Vitamin B1+B6+B12 100mg/10 (Neurobion)			
	100	cap	Celecoxib 200mg			
	25	tab	Hyoscine-N-Butylbromide 10mg./tablet			
	5	bot	Massage Oil 120ml			
	7	box	Band Aide			
	250	pcs	Gauze Sterile 3"x3"			
	5	bot	Baby Oil 50ml			
	100	tab	Dicycloverine HCL 10mg			
	10	box	Disposable face mask			
	1	boxes	Clean Gloves			
	5	pcs	N95 Mask			
	100	tab	Salbutamol 2mg			
	3	tubes	Miconadole(Daktarin) Oral Gel 3.5g			

	1	packs	Incontinence Pad			
	400	tab	Symdex-d (325mg,25mg,2mg)			
	50	cap	Doxycycline 100mg			
	2	bot	Permethrin Lotion			
	2	bot	Betadine Throat Spray 50ml			
	50	tablets	Ciprofloxacin 500mg			
	5	piece	Elastic Bandage 4"			
	5	piece	Micropore Medical Tape (Hypoallergenic)			
	1	box	Suture Mersilk 4/0 cutting			
	5	bot	Salinase 0.65% 30ml nasal drops			
	25	bot	Salicylic Acid Solution 50ml			
	5	bot	Hydrogen Peroxide 120ml			
	50	cap	Tranexamic Acid 500mg			
			*****NOTHING FOLLOWS*****			
			Approved Budget for the Contract			
			(ABC): PhP 64,890.20			

PURPOSE: Assorted Medicines for RRCY 4th Quarter CY2022 under CMF

PR No. 2022-06-0796

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O.

FAILURE to sign the original P.O means that the bidder

is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

\_\_\_\_\_  
Supplier

**ARNEL V. RADAZA**  
Procurement Officer

\_\_\_\_\_  
Signature over Printed Name

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Philgeps Reg. No. : \_\_\_\_\_  
Company TIN: \_\_\_\_\_

RFQ No.: 22-0796-NP-SV  
Date: 01-Jul-22

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

- \* Accomplished Quotation (for goods or infra)/Proposal (for consulting)
- \* Mayor's Permit (for sole proprietorships, corporations, partnerships or joint ventures) or BIR Registration Certificate (for individuals)
- \* PhilGEPS Registration No.
- \* PCAB license (for infra)
- \* Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k
- \* Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00

**Note:**Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – BAC Secretariat at Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to [bac.fo10@dswd.gov.ph](mailto:bac.fo10@dswd.gov.ph) not later than \_\_\_\_\_ of \_\_\_\_\_ . Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

**ARNEL V. RADAZA**

DSWD 10 Procurement Officer

**Terms and Conditions:**

1. Award shall be made on per:  Item Basis Total Quoted Price  Lot Basis
2. Quotation validity shall be \_\_\_\_\_
3. Goods/Services shall be delivered/conducted within \_\_\_\_\_
4. Place of Delivery DSWD Field Office 10 \_\_\_\_\_
5. Terms of Payment: 15-30 days after the inspections \_\_\_\_\_  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account).  
Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Bank Name \_\_\_\_\_
- \*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.
6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty \_\_\_\_\_
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the

**ARNEL V. RADAZA**  
Procurement Officer