

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Annex A

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

RFQ No. 22-0880/0872/0874-NP-SVP
Date: 09-Jul-22

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
LOT 1			Repair and Maintenance of Mitsubishi L300 with Plate No.SBY-107			
	1	pc	Wiper Motor			
	1	kg	Freon			
	1	pc	Rubber Accordion			
	1	pc	Alternator Set			
	1	pc	Window Glass Right Side			
	1	labor	Aircon Refunctioniing			
	1	labor	Rewiring and reharnes			
	1	labor	Alternator Installation			
	1	labor	Wiper Motor Installation			
	1	labor	Window Glass Installation			
	1	labor	Rubber Accordion Installation			
LOT 2			Repair and Maintenance of Ford Ranger with Plate No. SFh-144			
	4	pcs	Tire 205/70 R15			
	1	pc	Battery 11 Plates			
	1	pc	Brake Pad Starex			
	1	set	Fuel Pump Assy.			
	1	pc	Timing Belt Long			
	1	pc	Timing Belt Short			
	1	pc	Tensioner Bearing Big			
	1	pc	Tensioner Bearing Small			
	1	set	Alternator Assy.			
	4	pcs	Shock Absorber Front and Rear			
	1	pc	Air Cleaner			
LOT 3			Repair and Maintenance of Hino Wing Van 1312-433446			
	1	job	PMS 500 Series-70,000 KM			
	5	job	Tighten Mounting Bolt and U Bolt F&R Suspension			
	2	job	Replace and Install Front and Rear Brake Lining LH&RH			
	3	job	Replace and Install Front Spring Pin Bushing LH&RH			
	4	job	Replace and Install Front Spring Pin LH&RH			
	1	pc	Oil Filter (SCP)(P1)			
	1	liter	Hino Genuine Oil JASO DH-1 API CI-4 (HML)			
	1	kg	Grease			

	1	pc	Element Sub Assy, A/C (HML)(P1)			
	1	liter	Differential Gear Oil 85W-140			
	1	liter	Transmission Gear Oil 85W-90			
	2	sets	Lining Kit Brake (Set) EO 451			
	2	sets	Lining Kit Brake (Set)EO 461			
	2	pcs	Brake Cleaner (500ml)			
	3	pcs	Bushing (HML) P1			
	4	pcs	Pin, Spring Bracket (HML)P1			
	4	pcs	Pin, Spring Bracket (HML)P0			
	1	set	Shop Materials			
			*****NOTHING FOLLOWS*****			
			Approved Budget for the Contract			
			(ABC): PhP 267,395.41			

PURPOSE: For the Repair and Maintenance of Ford Ranger SFH-144, Mitsubishi L300 SBY-107 and Hino Wing Van 1312-433446

PR No. 22-07-0880; 22-07-872; 22-07-874

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O. FAILURE to sign the original P.O means that the bidders is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

MELPE JEAN B. MAGHANOY
BAC Secretariat Head/Procurement Head

SUPPLIER
Signature over Printed Name

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No. : _____
Philgeps Reg. No. : _____
Company TIN: _____

RFQ No.: 22-0880/0872/0874-NP-SVP
Date: 09-Jul-22

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

- | | |
|---|---|
| *Accomplished Quotation (for goods or infra)/Proposal (for consulting) | * Income/Business Tax Returns for Contract with an ABC amounting above Php 500,000.00 |
| * Mayor's Permit (for sole proprietorship, corporations, partnerships or joint ventures) or BIR Certificate (for individuals) | * Notarized Omnibus Sworn Statement(revised) for contracts with an ABC amounting to above Php 50,000.00 |
| * PhilGEPS Registration No. | * PCAB License (for infra) |

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – BAC Secretariat at Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to bac.fo10@dswd.gov.ph not later than _____ of _____ . Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

MELPE JEAN B. MAGHANOY

BAC Secretariat
Head/Procurement Head

Terms and Conditions:

- | | |
|--|--|
| 1. Award shall be made on per: <input type="checkbox"/> Item Basis | Total Quoted Price <input checked="" type="checkbox"/> Lot Basis |
| 2. Quotation validity shall be: | 30 working days |
| 3. Goods/Services shall be delivered/conducted within: | 15-30 working days upon receipt of PO |
| 4. Place of Delivery: | DSWD Field Office 10 |
| 5. Terms of Payment: | 15-30 days after the inspections |

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account).

Account Name: _____ Account Number: _____
Bank Name _____

*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*

7. For goods, please indicate brand, model and country of origin.

8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

9. Please indicate Warranty _____

10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.

11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

MELPE JEAN B. MAGHANOY

BAC Secretariat Head/Procurement Head

Signature over Printed Name (SUPPLIER)