

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Annex A

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

RFQ No. 22-0745-NP-SVP

Date: 14-Jul-22

Company Name: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 PhilGEPS Reg. No.: \_\_\_\_\_  
 Company TIN: \_\_\_\_\_

| Item No. | Qty. | Unit      | Purchaser's Specifications                                | Bidder's Specifications<br>(Please fill out the detailed specifications in the space provided) | Unit Cost | Total Cost |
|----------|------|-----------|---|--|-----------|------------|
|          | 20   | kl        | Bihon   |  |           |            |
|          | 18   | sack      | Commercial rice - long grain -50 kls                      |  |           |            |
|          | 59   | can       | Condensed milk -350ml                                     |  |           |            |
|          | 6    | jug/cont. | Cooking Oil 17kg  |  |           |            |
|          | 65   | can       | Evaporated milk 370ml                                     |  |           |            |
|          | 48   | pack/kg   | Flour - 1 kl  |  |           |            |
|          | 15   | can       | Fruit Cocktail 3kg  |  |           |            |
|          | 4    | box       | Infant formula 1 -1.3kg                                   |  |           |            |
|          | 4    | box       | Infant formula 2 -1.3kg                                   |  |           |            |
|          | 26   | bot       | Kaong 680g  |  |           |            |
|          | 21   | pack/kg   | Macaroni Pasta 1kg  |  |           |            |
|          | 8    | pack/kg   | Salt -kg  |  |           |            |
|          | 26   | bot       | Nata de Coco 680g   |  |           |            |
|          | 11   | pack/kg   | Sotanghol 1kg   |  |           |            |
|          | 23   | gal       | Soy Sauce 3.785ml-1 gal                                   |  |           |            |
|          | 20   | pack/kg   | Spaghetti pasta 1kg                                       |  |           |            |
|          | 35   | pack/kg   | Spaghetti sauce - 1kg                                     |  |           |            |
|          | 16   | pack/kg   | Tomato sauce 1kg  |  |           |            |
|          | 16   | gal       | Vinegar 3.785ml-1 gal                                     |  |           |            |
|          | 13   | pack/kg   | White Sugar 1kg   |  |           |            |
|          | 8    | pack/kg   | Pilit 1kg   |  |           |            |
|          | 62   | can       | Sardines 155g   |  |           |            |
|          | 63   | can       | Tuna Flakes in oil 180g                                   |  |           |            |
|          | 64   | can       | Corned beef 340g  |  |           |            |
|          | 3    | pack      | Laurel-leaf 25g   |  |           |            |
|          | 9    | pack/bot  | Black pepper whole - 35g                                  |  |           |            |
|          | 5    | box       | Baking Soda 1kg   |  |           |            |
|          | 12   | bot       | Vanilla 8g  |  |           |            |
|          | 33   | can       | Pineapple crush -432g                                     |  |           |            |
|          | 19   | can       | Pineapple tidbits -432g                                   |  |           |            |
|          | 15   | can       | Mushroom whole 400g                                       |  |           |            |
|          | 19   | can       | Pineapple juice - 1/2 gal-4 seasons                       |  |           |            |
|          | 16   | pack      | Mushroom soup 68g   |  |           |            |
|          | 14   | box       | Broth Cubes 120g/12pcs/box                                |  |           |            |
|          | 15   | liter     | Soft drinks 1.5 liter                                     |  |           |            |
|          |      |           | *****NOTHING FOLLOWS*****                                 |  |           |            |
|          |      |           | Approved Budget for the Contract<br>(ABC): PhP 135,832.00 |  |           |            |

PURPOSE: food supplies for the Home for Girls use 2nd Quarter 2022

PR No. 2022-06-0745

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O.

FAILURE to sign the original P.O means that the bidder

is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

\_\_\_\_\_  
Supplier**MELPE JEAN B. MAGHANOY**

BAC SECRETARIAT HEAD/PROCUREMENT HEAD

Signature over Printed Name

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Philgeps Reg. No. : \_\_\_\_\_  
Company TIN: \_\_\_\_\_

RFQ No.: 22-0745-NP-SVP  
Date: 14-Jul-22

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

**As a condition for award, you will be required to submit your Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPs Registration Number.**

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – BAC Secretariat at Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to [bac.fo10@dswd.gov.ph](mailto:bac.fo10@dswd.gov.ph) not later than \_\_\_\_\_ of \_\_\_\_\_. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

**MELPE JEAN B. MAGHANOY**  
BAC SECRETARIAT  
HEAD/PROCUREMENT HEAD

**Terms and Conditions:**

1. Award shall be made on per:  Item Basis Total Quoted Price  Lot Basis
2. Quotation validity shall be \_\_\_\_\_
3. Goods/Services shall be delivered/conducted within \_\_\_\_\_
4. Place of Delivery DSWD Field Office 10 \_\_\_\_\_
5. Terms of Payment: 15-30 days after the inspections \_\_\_\_\_

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account).

Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Bank Name \_\_\_\_\_

\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty \_\_\_\_\_
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPs). You may visit the

**MELPE JEAN B. MAGHANOY**  
BAC SECRETARIAT HEAD/PROCUREMENT HEAD \_\_\_\_\_