

Philippine Multisectoral Nutrition Project (PMNP) Procurement

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office 10

PROOF OF RECEIPT

RFQ No. 23-08-1343-SHOPPING KC-PMNP

Date: 08/22/23

Items: *LAPTOP*

Purpose: PROCUREMENT OF I.T EQUIPMENTS (PACKAGE 23-0001-PMNP-R10)

Company Name	Representative	Position/ Designation	Date	Signature

Name & Signature of Canvasser

Philippine Multisectoral Nutrition Project (PMNP) Procurement

GOODS AND NON-CONSULTING SERVICES

REQUEST FOR QUOTATION (RFQ)

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
KALAHI CIDSS-PHILIPPINE MULTISECTORAL NUTRITION PROJECT (KC-PMNP)
Field Office 10
Masterson Avenue Upper Carmen, Cagayan de Oro City
(088) 858-8959

REQUEST FOR QUOTATION OF GOODS

Date of Request: 22 August 2023

RFQ No.23-08-1343-SHOPPING KC-PMNP

Company Name: _____

Address: _____

Contact Person: _____

Contact Number: _____

Sir/Madam

1. The National Community Driven Development Program (NCDDP) hereby requests you to submit price quotations for the following items in Annex A:

To assist you in the preparation of your price quotation, we enclose the necessary technical specifications and required quantities

2. You may quote for any or more items under this request. Each item shall be evaluated and contract awarded separately to the supplier(s)/ service provider(s) offering the lowest evaluated price on per:

Item basis Total Quoted Lot Basis

3. Your quotation in duplicate and in the English language, should be accompanied by adequate technical documentation and catalogue(s) and other printed materials or pertinent information in English for each item quoted, including names and addresses of supplier(s)/ service provider(s) providing after sales service facilities in the Philippines.
4. The deadline for receipt of your quotation (s) by the KC-NCDDP at the address indicated in Paragraph 6 is: **08/28/2023.**
5. Your quotation(s) should be submitted as per the following instruction and in accordance with the Terms and Conditions including the following:

A. **Prices:** The prices should be quoted for supply and delivery of **I.T EQUIPMENTS (PACKAGE 23-0001-PMNP-R10) LAPTOP** to be delivered at **DSWD Field Office 10.**

B. **Evaluation of Quotations:** Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their prices. In evaluating the quotations, the Purchaser will adjust any arithmetical errors as follows:

- i. where there is a discrepancy between the amounts in figures and in words, the amount in words will govern;
- ii. where there is a discrepancy between the unit rates and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;
- iii. If a Supplier refuses to accept the correction, his quotation will be rejected.

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In addition to the quoted price, the evaluated price shall include Value Added Tax and other necessary taxes as specified herein.

iv. **Award of Purchase Order:** The award will be made to the bidder offering the lowest evaluated price that meets the technical and financial requirements.

v. **Validity of the Offer:** Your quotation(s) should be valid for a period of forty five (45) calendar days from the deadline for receipt of quotation(s) indicated in paragraph 4 of this Request for Quotation.

vi. If the **supplier/service provider** withdraw the quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then the supplier(s)/service provider(s) will be excluded from the list of NCDDP suppliers for the project for two years.

vii. If the **supplier/service provider** does not start the delivery or perform the services under the contract/PO within 30 days (upon receipt of the purchase order/contract) without valid reason acceptable to the procuring entity (DSWD), the contract may be terminated through a notice to be issued by the head of the procuring entity (HOPE); the procuring entity shall proceed to negotiate with the succeeding responsive supplier/s; otherwise re- canvass.

viii. **Liquidated damages/penalty:** In case of failure to make the full delivery within the time specified in the delivery terms, a penalty of **one percent** of the undelivered cost for every day of delay shall be imposed.

6. Further information can be obtained from:

Company Name: **KC-PMNP**

Address: **Masterson Avenue, Upper Carmen, Cagayan de Oro City**

Contact Person: **Vir Jun V. Miñoza**

Contact Number: **09267384791**

7. Please confirm by fax/e-mail the receipt of this request and whether or not you will submit the price quotation(s)

Sincerely,

ARNEL V. RADAZA

Procurement Officer

Philippine Multisectoral Nutrition Project (PMNP) Procurement

ANNEX A. RFQ

RFQ No. 23-08-1343-SHOPPING KC-PMNP

Date: 22 August 2023

Company Name: _____

Company Address: _____

Contact Person: _____

Contact No.: _____

Item No	Qty	Unit	Purchaser's Specifications	Supplier/Service Provider's Specifications (Please write the detailed specification in the space provided)	Unit Cost	Total Cost
1	7	unit	(PC) LAPTOP			
			<p>Pocessor: CPU Architecture Processor Model Technology should at least be the latest release</p> <p>Base Speed 2.1 HGz, up to 4.7 GHz Frequency</p> <p>Cores ≥ 12 Cores</p> <p>Cache ≥ 18MB Smart Cache</p> <p>Operating System Type: Latest Stable Proprietary OS 64-bit</p> <p>Professional version (Must have the capability to join Active Directory)</p> <p>A Certificate of Authenticity (COA), Genuine Label or Equivalent of the license from the OS provider should be provided (Holographic Image Sticker)</p> <p>Office Productivity Software</p> <p>Latest Stable Proprietary OS for Corporate Application Perpetual</p>			

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		<p>Standard, Inclusive of Word processor, Spreadsheet, Presentation & Email for offline use</p> <p>Memory</p> <p>Capacity ≥ 16GB DDR4</p> <p>Speed: DDR4 - ≥ 3200mhz</p> <p>Keyboard Built-in</p> <p>Pointing Devices/Mouse</p> <p>Type Touchpad with multi-gesture and scrolling function and inclusive of Standard Optical Mouse USB (mouse should be the same brand of the laptop being offered)</p> <p>Graphics Controller: INTEGRATED</p> <p>I/O Ports All ports should be INTEGRATED/BUILT-IN (no USB conversions/extension/adapter)</p> <p> ≥ 2 x USS 3.0 port 1 x headphone I microphone or combo jack 1 x RJ-45 LAN port 1 x HDMI</p> <p>Display: ≥ 14 inch LED display with a built-in webcam</p> <p>Hard Drive ≥ 512 GB Nvme</p> <p>Sound Controller Integrated/built-in High-Definition Audio system</p> <p>Weight: ≥ 1.5 kg. including battery</p> <p>Communication: MUST BE INTEGRATED I BUILT-IN (no USB conversions/extension)</p>			
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		<p>Wireless Integrated Dual Band Wireless - 802.11 ac/a/b/g/n; Bluetooth 4.0</p> <p>Ethernet: Integrated 10/100/1000 MB Base-TX</p> <p>Battery: Battery at least 6 hours' operation with one full charge</p> <p>Carrying Case Laptop Bag (Same Brand as offered)</p> <p>Warranty & SLA *Three (3) years Hardware Warranty *One (1) year on Mouse ≤ 4 hours' response time for issues reported (thru Help Desk) *For reported hardware replacement, the Service Provider shall be the one to pull out the unit</p> <p>To protect DSWD from unreliable and unproven products the following is required</p> <p>Manufacturer of the proposed brand should be ISO 9000 certified or better</p> <p>Proposed BRAND should be Energy Star Compliant</p> <p>Proposed BRAND should have an existing technical web support system where the brand providers/ bidders can log-in and key-in product service codes/ item codes for faster tracking of defective I RMA products and faster turn-around of technical support</p> <p>Manufacturer's Proposed Brand must be capable of supporting Nationwide deployment and with at least 1 or more accredited Service Centers in Luzon, Visayas and Mindanao (Proof or List of Nationwide Service Center should be submitted)</p> <p>Manufacturer's proposed brand is an International Brand Name, which means that the brand is known and marketed globally and has an international presence (physical stores, centers, or satellite offices) in at least 5 countries. Further, the brand should be sold and marketed continuously in the Philippines for</p>			
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			the last ten (10) years Manufacturer's offered model should be available in the market and should not be custom made or made to order just to comply with the specification Delivery Period 45 Calendar Days SRP not more than Php 80,000.00			
			***** Nothing Follows *****			

PURPOSE: PROCUREMENT OF I.T EQUIPMENTS (PACKAGE 23-0001-PMNP-R10) LAPTOP

PR No. 2023-08-1343

IMPORTANT: The winning supplier/Service Provider MUST SIGN the original copy of Purchase Order (P.O.) or Letter Order (L.O.) within three (3) days from the date of receipt. FAILURE to sign the original P.O./L.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

ARNEL V. RADAZA
Procurement Officer

Supplier