

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

RFQ No.: 23- 1448 -NP-SVP

Date: 6 Sep 2023

Company Name: _____

Company Address: _____

Contact Person: _____

Contact No.: _____

PhilGEPS Reg. No.: _____

Company TIN: _____

| Item No. | Qty. | Unit | Purchaser's Specifications | Bidder's Specifications (Please fill out the detailed specifications in the space provided) | Unit Cost | Total Cost |
|----------|------|---------|---|--|-----------|------------|
| | 15 | BOTTLES | INFANT SHAMPOO 200ml | | | |
| | 3 | PACK | SCENTED GEL FOR BATHROOM 180g | | | |
| | 10 | PIECES | BABY BATH SOAP, 100g WITH MOISTURIZER | | | |
| | 5 | BOTTLES | BATH SOAP, ANTIBACTERIAL 130 g | | | |
| | 7 | SACHET | BATH SOAP, 130g GERM PROTECTION | | | |
| | 7 | SET | BODY LOTION, 200ml | | | |
| | 7 | PACKS | CHILDREN TOOTHBRUSH | | | |
| | 2 | PACKS | STAIN AND LIMESCALE CLEANER 880ml | | | |
| | 3 | PACKS | DEO-LOTION, 3ml | | | |
| | 3 | PACKS | COTTON MOP WITH STICK | | | |
| | 8 | PACKS | MULTIPURPOSE CLEANER DISINFECTANT LIQUID, 450ml | | | |
| | 8 | PACKS | DISPOSABLE DIAPER, LARGE 48's | | | |
| | 8 | PACKS | DISPOSABLE DIAPER, MEDIUM 54's | | | |
| | 5 | PACKS | DISPOSABLE DIAPER, NEWBORN 60's | | | |
| | 5 | PACKS | DISPOSABLE DIAPER, SMALL 60's | | | |
| | 8 | BOTTLES | DISPOSABLE, DIAPER XL 42's | | | |
| | 6 | PACKS | DISPOSABLE, DIAPER XXL 40's | | | |
| | 8 | PACKS | DISPOSABLE, DIAPER XXXL 24's | | | |
| | 6 | PACKS | DISPOSABLE, ADULT DIAPER MEDIUM 10's | | | |
| | 3 | PACKS | DISPOSABLE, ADULT DIAPER LARGE 10's | | | |
| | 15 | BOTTLES | DISHWASHING LIQUID SOAP, 780ml | | | |
| | 18 | PACKS | FABRIC CONDITIONER, 1.480 L BLOSSOM | | | |
| | 4 | LITER | MULTIPURPOSE BLEACH 3.7L | | | |
| | 3 | LITER | LIQUID WAX NATURAL 1 L | | | |
| | 12 | PACKS | LAUNDRY POWDER DETERGENT SOAP, 1.3kg | | | |
| | 3 | BOTTLES | LIQUID DECLOGGER, 500ml | | | |

| | | | | | | |
|--|----|---------|--|--|--|--|
| | 8 | BOTTLES | MURIATIC ACID, 1 LITER | | | |
| | 8 | BAR | LAUNDRY BAR SOAP | | | |
| | 15 | PACKS | WET WIPES 90's | | | |
| | 3 | BOTTLES | MULTI INSECT KILLER 500ml | | | |
| | 5 | BOTTLES | GLASS CLEANER 500ml | | | |
| | 25 | CASES | POWDER SOAP 1KG | | | |
| | 30 | PACKS | TRASH BAG, BLACK XL 10's | | | |
| | 17 | BOTTLES | KIDS SHAMPOO 340ml | | | |
| | 4 | PIECES | HEAVY DUTY SCRUB AND SPONGE | | | |
| | 13 | PACKS | TABLE NAPKINS 750 SHEETS | | | |
| | 5 | PACKS | TISSUE PAPER MEGA ROLL FOR TOILET ROUND DISPENSER 3 PLY | | | |
| | 1 | PIECES | TOILET BRUSH | | | |
| | 8 | PIECES | TOOTHPASTE, ANTIBACTERIAL 132g 2 in 1 | | | |
| | 30 | PACKS | LIQUID DETERGENT 810 GRAMS | | | |
| | 4 | BOTTLES | INTENSIVE SKIN MOISTURIZING CREAM FOR VERY SENSITIVE SKIN | | | |
| | | | *****NOTHING FOLLOWS***** | | | |
| | | | | | | |
| | | | Approved Budget for the Contract | | | |
| | | | (ABC): PhP 103,734.74 | | | |

PURPOSE:

RSCC- FOR THE USE OF RSCC

PR No.

2023-09-1448

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O. FAILURE to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

ARNEL V. RADAZA

Procurement Officer

Supplier

Signature over Printed Name

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No. : _____
Philgeps Reg. No. : _____
Company TIN: _____

RFQ No. 23- 1448 -NP-SVP

Date: 06-Sep-23

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

- * Accomplished Quotation (for goods or infra)/Proposal (for consulting)
- * Mayor's Permit
- * PhilGEPS Registration No.
- * PCAB license (for infra)
- * Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k
- *Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00

Note:Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to bac.fo10@dswd.gov.ph not later than 12:00 PM on September 11, 2023. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

ARNEL V. RADAZA

DSWD 10 Procurement Officer

Terms and Conditions:

1. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
2. Quotation validity shall be: **6 Months**
3. Goods/Services shall be delivered/conducted within **15-30 working days upon receipt of PO**
4. Place of Delivery **DSWD Field Office 10**
5. Terms of Payment: **15-30 days after the inspections**

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account).

Account Name: _____

Account Number: _____

Bank Name: _____

***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty _____
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

ARNEL V. RADAZA

Procurement Officer

Supplier

Signature over Printed Name

Republic of the Philippines
Department of Social Welfare and Development
Field Office No. 10
Cagayan de Oro City

PROOF OF RECEIPT

Quotation No: 23- 1448 -NP-SVP
Items: Janitorial Supplies
Purpose: RSCC- FOR THE USE OF RSCC

| Company Name | Representative | Position / Designation | Date | Signature |
|---------------------|-----------------------|-------------------------------|-------------|------------------|
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Canvasser