DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Annex A

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

RFQ No.	23- 1639 -SHOPPING B 31-Oct-23	
Date:		

Company Name: Company Address: Contact Person: Contact No.: PhilGEPS Reg. No.:

Company TIN:

ltem No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
	12		MOP WITH SPINNER AND BUCKET			
	12	PCS	(HEAVY DUTY)			
	26	PCS	SOFT BROOMS (THICK)			
	26	PCS	TOILET AND URINAL CLEANER 750 ml			
	13	PCS	LONG HANDLE FLOOR BRUSH			
	13	KILO	DETERGENT POWDER 1 KILO			
	52	PCS	DETERGENT BAR			
	36	BOTS	DISINFECTANT SPRAY, AEROSOL			
	30		400-550 GRAMS			
	31	CAN	AIR FRESHENER, AEROSOL 280 ml SPRAY			
	26	GALS	MURIATIC			
	13	GALS	LIQUID BLEACH			
	120	PCS	DEODORIZER BLOCK WITH HANDLE			
			********NOTHING FOLLOWS*****			
			Approved Budget for the Contract			
			(ABC): PhP 83,705.00			
PURPOS	E:	GSS-ADMIN	- FOR JANITORIAL SUPPLIES		-	

PR No. 2023-10-1639

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O.

FAILURE to sign the original P.O means that the bidder

is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

Supplier

ARNEL V. RADAZA

Procurement Officer

Signature over Printed Name

Company Name:	
Company Address:	
Contact Person:	
Contact No. :	
Philgeps Reg. No. :	
Company TIN:	

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit your Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.

* Mayor's Permit

* PhilGEPS Registration No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to <u>procurement.dswd.fo10@gmail.com</u> not later than <u>5:00 PM</u> of <u>NOVEMBER 6,</u> <u>2023</u>. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

23-1639 -SHOPPING B

31-Oct-23

RFQ No.: Date:

ARNEL V. RADAZA

DSWD 10 Procurement Officer

Terms and Conditions:

1. Award shall be made on per:	Item Basis	✓ Total Quoted Price	Lot Basis	
2. Quotation validity shall be	6 Months			
3. Goods/Services shall be delivered/conducted within		15-30 working days upon receipt of PO		
4. Place of Delivery DSWD Fiel	d Office 10			
5. Terms of Payment:	15-30 days after the inspections			
Payment through LDDAP-ADA	(List of Due and Demandable Accounts Pa	ayable-Advice to Debit Account).		
Account Name:		Account Number:		
Bank Name				
*Note: Non Land Bank of the Philip	ppines accounts shall be charged a service fee			
		hin the time specified above, the amount of t formed portion for every day of delay. Once t		

liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

7. For goods, please indicate brand, model and country of origin.

8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

9. Please indicate Warranty

10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation. website at www.philgeps.gov.ph and register for free."

ARNEL V. RADAZA

Procurement Officer

Signature over Printed Name

Republic of the Philippines Department of Social Welfare and Development Field Office No. 10 Cagayan de Oro City

PROOF OF RECEIPT

Quotation No:23- 1639 -SHOPPING BItems:MOP WITH SPINNER AND BUCKET (HEAVY DUTY)Purpose:GSS-ADMIN - FOR JANITORIAL SUPPLIES

Company Name	Representative	Position / Designation	Date	Signature

Canvasser