

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

RFQ No.: 23- 1949 -NP-SVP
Date: 20 Dec 2023

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			SUPPLY AND DELIVERY OF:			
	1	lot	Proposed Music Room			
			Demolition (AFFECTED WALL)			
	1	lot	Labor Expenses			
			STRUCTURAL and ARCHITECTURAL WORKS			
			Formwork and Scaffolding Works			
	60	bd.ft.	Cocolumber assorted sizes			
	2	keg	Common Nails			
	15	sheets	Plywood 1/2"			
			Reinforcing Bars and Steel works			
	110	length	Def. Bars 10mm. X 6m.			
	1	roll	GI Tie Wire Guage 16			
	115	length	Def. Bars 12mm. X 6m.			
			Concrete Works,ceiling works and drywall Partition			
	80	bags	Portland Cement			
	16	cu.m.	Fine Sand			
	300	pcs	Soundproofing Panels			
	8	cu.m.	3/4" Crushed Gravel			
	15	sheet	3.5mm thk ficem board			
	60	length	2x3 wall studs			
	40	length	2x3 wall tracks			
	55	length	double furring			
	65	length	single furring			
	35	length	wall angle			
	10	box	blind rivets			
	25	pcs	drillbit			
			Roofing Works			
	125	l.m	0.5mmthk Ribtype Colored Roof			
	25	lgth	2"X4"X1.5 Purlins			
	25	lgth	2"x6"x 1.5 C-Rafter			
	65	l.m	End/Wall Flashing			
	1	lot	Consumables			
			Painting Works			

	10	bags	Skimcoat			
	5	galons	Flat Latex			
	5	galons	Semi Gloss			
	6	galons	Epoxy Primer			
	6	galons	QDE Black			
	1	lot	Consumables			
			TILE WORKS			
	150	PCS	50 X 50 CARPET TILES			
	50	bags	ADHESIVE			
	1	lot	Labor Expenses			
			ELECTRICAL and PLUMBING WORKS			
	1	lot	Wirings, switches and conduits			
	1	lot	Electrical accessories and lightings			
	1	lot	PVC Pipes and other plumbing accessories			
	1	lot	Consumables			
	1	lot	Labor Expenses			
			INDIRECT COST BREAKDOWN			
	1	lot	Contractor's Profit (10% of EDC)			
	1	lot	Taxes (5% of EDC + OCM)			
	1	lot	Contingency (3%)			
			as per attach;			
			POW/Cost			
			Engineering Drawings			
			*****NOTHING FOLLOWS*****			
			Approved Budget for the Contract			
			(ABC): PhP 895,945.75			

PURPOSE: Administrative Services Division - Proposed Music Room of DSWD FOX

PR No. 2023-12-1949

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O. FAILURE to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No. : _____
Philgeps Reg. No. : _____
Company TIN: _____

RFQ No. 23- 1949 -NP-SVP
Date: 20-Dec-23

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

- * **Accomplished Quotation (for goods or infra)/Proposal (for consulting)**
- * **Mayor's Permit**
- * **PhilGEPS Registration No.**
- * **PCAB license (for infra)**
- * **Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k**
- * **Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00**

Note:Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to bac.fo10@dswd.gov.ph not later than **5:00 PM on December 25, 2023**. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

ARNEL V. RADAZA
DSWD 10 Procurement Officer

Terms and Conditions:

1. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
2. Quotation validity shall be: **6 Months**
3. Goods/Services shall be delivered/conducted within **15-30 working days upon receipt of PO**
4. Place of Delivery **DSWD Field Office 10**
5. Terms of Payment: **15-30 days after the inspections**

Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account)**.

Account Name: _____ Account Number: _____
Bank Name: _____

***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty _____
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Republic of the Philippines
Department of Social Welfare and Development
Field Office No. 10
Cagayan de Oro City

PROOF OF RECEIPT

Quotation No: 23- 1949 -NP-SVP

Items: Proposed Music Room

Purpose: Administrative Services Division - Proposed Music Room of DSWD FOX

Company Name	Representative	Position / Designation	Date	Signature

Canvasser