

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

RFQ No.: 23- 1979 -NP-SVP

Date: 21 Dec 2023

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
	LOT 1		SUPPLY AND DELIVERY OF:			
	1	lot	Proposed Proposed SFP Office Rehabilitation of DSWD Field Office			
			Demolition of Affected Wall			
	1	lot	Labor Expenses			
			Architectural and Structural Works			
	1	lot	Glass Works			
	1	lot	glass works with aluminum framing			
	1	lot	glass panels			
	1	lot	End/Wall Flashing			
			Consumables			
			Accent for Walls			
	1	lot	Wallpaper 1st class			
	1	lot	Fluted wall panels			
	1	lot	Consumables			
			Wall			
	25	length	Def. Bars 10mm. X 6m.			
	1	roll	GI Tie Wire Guage 16			
	50	bags	Portland Cement			
	3	cu.m.	Wash/Fine Sand			
	5	cu.m.	3/4" Crushed Gravel			
	15	sheet	3.5mm thk ficem board			
	15	sheet	4.5mm thk ficem board			
	60	length	2x3 wall studs			
	40	length	2x3 wall tracks			

	55	length	double furring			
	65	length	single furring			
	35	length	wall angle			
	10	box	blind rivets			
	25	pcs	drillbit			
	1	lot	Other consumables			
			Painting Works			
	20	bags	Skimcoat			
	8	galons	Flat Latex			
	8	galons	Semi Gloss			
	6	galons	Epoxy Primer			
	6	galons	QDE Black			
	1	lot	Consumables			
			Tile Works			
	300	pcs	50 X 50 CARPET TILES			
	50	bags	ADHESIVE			
			Other Accessories			
	1	set	2.1mx0.9m Door			
	1	set	Toilet Bowl and Lavatory			
	1	lot	Consumables			
	1	lot	Labor Expenses			
			INDIRECT COST BREAKDOWN			
	1	lot	Contractor's Profit			
	1	lot	Taxes			
	1	lot	Contingency			
			as per attach;			
			POW/Cost			
			Engineering Drawings			
			*****NOTHING FOLLOWS*****			
			Approved Budget for the Contract			
			(ABC): PhP 887,382.02			

PURPOSE:

Administrative Service Division - Proposed Canopy for Dorm. RAMS and RSCC of DSWD Field Office

PR No.

2023-12-1979

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O. FAILURE to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No. : _____
Philgeps Reg. No. : _____
Company TIN: _____

RFQ No. 23- 1979 -NP-SVP
Date: 21-Dec-23

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

- * **Accomplished Quotation (for goods or infra)/Proposal (for consulting)**
- * **Mayor's Permit**
- * **PhilGEPS Registration No.**
- * **PCAB license (for infra)**
- * **Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k**
- * **Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00**

Note:Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to bac.fo10@dswd.gov.ph not later than **5:00 PM on December 27, 2023**. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

ARNEL V. RADAZA
DSWD 10 Procurement Officer

Terms and Conditions:

1. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
2. Quotation validity shall be: **6 Months**
3. Goods/Services shall be delivered/conducted within **15-30 working days upon receipt of PO**
4. Place of Delivery **DSWD Field Office 10**
5. Terms of Payment: **15-30 days after the inspections**

Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account)**.

Account Name: _____

Account Number: _____

Bank Name: _____

***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty _____
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Republic of the Philippines
Department of Social Welfare and Development
Field Office No. 10
Cagayan de Oro City

PROOF OF RECEIPT

Quotation No: 23- 1979 -NP-SVP
Items: Proposed Proposed SFP Office Rehabilitation of DSWD Field Office
Purpose: Proposed Proposed SFP Office Rehabilitation of DSWD Field Office

Company Name	Representative	Position / Designation	Date	Signature

Canvasser