

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Annex A

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

RFQ No. 23- 0686 -NP-SVP

Date: 20-Apr-23

Company Name: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 PhilGEPS Reg. No.: \_\_\_\_\_  
 Company TIN: \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
	8	cases	Corned Beef 150g 48's			
	8	cases	Sardines 155g 100's			
	8	cases	Tuna Flakes 155g 50's			
	6	cases	Beef Loaf 150g 48's			
	6	cases	Pork and Beans 150g 48's			
	6	cases	Luncheon Meat 150g 48's			
	6	bottles	Peanut Butter 340g			
	6	bottles	Mayonaise 470ml			
	6	boxes	Cheese Big 430g			
	10	kls	Margarine			
	10	cases	Butter 24's			
	10	bottles	Cheese Spread 235g			
	8	cases	Coffee 3 in 1 (30 x28g)			
	7	cases	Milk Powder 330g 30's			
	7	packs	Bread crumbs 230g			
	7	cans	Black beans 100g			
	12	kls.	Corn starch			
	12	kls	White Sugar			
	6	sacks	Brown Sugar 50kgs.			
	6	cases	Condensed Milk big 300ml 48's			
	6	cases	Evaporated Milk big 370-410ml 48's			
	12	kls	Flour 1st class (1kg.)			
	10	cases	All Purpose Cream 250ml 24's			
	7	kls	Baking Powder 1 kg.			
	7	boxes	Baking Soda 125g			
	5	boxes	Cream of Tartar 45g			
	15	pks	Bihon .480g			
	12	kls	Sotanghon 1kg			
	14	kls	Canton 1kg			
	10	cases	Noodles 55g 72's			
	22	packs	Assorted Biscuits 12's			
	23	packs	Assorted Candies 50's			
	14	packs	Raisins 200g			
	14	bottles	Nata de Coco 12oz 340g			
	6	bottles	Kaong 12 oz 340g			
	4	cases	Fruit Cocktail 3060g 6's			
	18	kls	Spaghetti Pasta 900ml			
	18	kls	Macaroni Pasta 1kg			
	18	packs	Spaghetti Sauce 1kg			
	18	cans	Meat Sauce 380g			
	18	packs	Tomato Sauce 1kg			
	8	gallon	Catsup 3.98kg			
	8	gallon	Vinegar 3.785 Liter			
	6	cont.	Soy Sauce 19 liter/1 container			
	12	bottles	Oyster Sauce 225g			

	12	cans	Pineapple Slice 822g			
	16	cans	Young Corn 425g			
	16	cans	Mushroom Whole 400g			
	7	cont	Cooking Oil 18 liters/1 container			
	10	c/s	Soft Drinks Mismo			
	103	sacks	Commercial Rice Premium			
	30	cls	Salt Iodized			
			*****NOTHING FOLLOWS*****			
			Approved Budget for the Contract			
			(ABC): PhP 585,993.20			

PURPOSE: RRCY - ASSORTED GROCERIES FOR 1ST SEMESTER 2023

PR No. 2023-04-0686

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O.

FAILURE to sign the original P.O means that the bidder

is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

**ARNEL V. RADAZA**

Procurement Officer

\_\_\_\_\_  
Supplier

\_\_\_\_\_  
Signature over Printed Name

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Philgeps Reg. No. : \_\_\_\_\_  
Company TIN: \_\_\_\_\_

RFQ No.: 23- 0686 -NP-SVP  
Date: 20-Apr-23

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

\* Accomplished Quotation (for goods or infra)/Proposal (for consulting)

\* Mayor's Permit

\* PhilGEPS Registration No.

\* PCAB license (for infra)

\* Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k

\*Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00

**Note:**Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to [procurement.dswd.fo10@gmail.com](mailto:procurement.dswd.fo10@gmail.com) not later than \_\_\_\_\_ of \_\_\_\_\_ . Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

**ARNEL V. RADAZA**

DSWD 10 Procurement Officer

**Terms and Conditions:**

- Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
  - Quotation validity shall be 6 Months
  - Goods/Services shall be delivered/conducted within 15-30 working days upon receipt of PO
  - Place of Delivery RRCY, Gingoog City
  - Terms of Payment: 15-30 days after the inspections  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account).  
Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Bank Name \_\_\_\_\_
- \*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*
  - For goods, please indicate brand, model and country of origin.
  - In case of discrepancy between unit cost and total cost, unit cost shall prevail.
  - Please indicate Warranty
  - In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation. website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

**ARNEL V. RADAZA**  
Procurement Officer

\_\_\_\_\_  
Signature over Printed Name

Republic of the Philippines  
**Department of Social Welfare and Development**  
Field Office No. 10  
Cagayan de Oro City

**PROOF OF RECEIPT**

**Quotation No:** 23- 0686 -NP-SVP  
**Items:** Corned Beef 150g 48's  
**Purpose:** RRCY - ASSORTED GROCERIES FOR 1ST SEMESTER 2023

Company Name	Representative	Position / Designation	Date	Signature

\_\_\_\_\_  
Canvasser