

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

**RFQ No.:** 23-0712 -NP-SVP

**Date:** 3 May 2023

**Company Name:** \_\_\_\_\_  
**Company Address:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_  
**Contact No.:** \_\_\_\_\_  
**PhilGEPS Reg. No.:** \_\_\_\_\_  
**Company TIN:** \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
	2	UNIT	<b>3 in 1 COLORED PRINTER</b> (scan, print & photocopy) Print, scan, copy; Compact integrated tank design; High yield ink bottles; Spill-free, error-free refilling; Wi-Fi & Wi-Fi Direct; Seamless setup via Epson Smart Panel; Borderless printing up to 4R;			
	2		<b>WorkForce Portable Sheet-fed Document Scanner</b> - Scanner type: Mobile Scanner - Optical Resolution (ADF): 600 DPI x 600 DPI (Horizontal x Vertical) - Scanning Resolution: 1,200 DPI x 1,200 DPI (Horizontal x Vertical) - Scanning Range (maximum): 215.9 mm x 1,117.6 mm (Horizontal x Vertical) - Scanning range min: 50.8 mm x 70 mm (Horizontal x Vertical) - ADF Minimum Document Size: 50.8 mm x 70 mm (Horizontal x Vertical) - ADF Maximum Document Size: 215.9 mm x 1,117.6 mm (Horizontal x Vertical) - A4, A5, A6, Letter, Plastic cards, Business cards, B5, B6, Postcard, Letter Legal, C4 (Envelope), C5 (Envelope), C6 (Envelope), No. 10 (Envelope) - Application: Small & Compact, General Office - Light Source: ReadyScan LED technology			
	1	UNIT	<b>mobile phone</b>			
			<b>NETWORK Technology</b>			

		UNIT	<p>GSM / HSPA / LTE / 5G</p> <p><b>BODY Dimensions</b> 163.6 x 74.3 x 8.9 mm (6.44 x 2.93 x 0.35 in) Weight 200 g (7.05 oz) Dual SIM (Nano-SIM, dual stand-by)</p> <p><b>DISPLAY Type</b> IPS LCD, 144Hz, HDR10, Dolby Vision, 500 nits (typ), 650 nits (HBM) Size 6.6 inches, 103.4 cm<sup>2</sup> (~85.1% screen-to-body ratio) Resolution 1080 x 2460 pixels (~407 ppi density) Protection Corning Gorilla Glass 5</p> <p><b>MEMORY Card slot</b> Internal 128GB 8GB RAM, 256GB 8GB RAM UFS 3.1</p> <p><b>MAIN CAMERA Triple</b> 64 MP, f/1.9 (wide), 1/1.72", 0.8µm, PDAF 8 MP, f/2.2, 120°, (ultrawide), 1/4.0", 1.12µm 2 MP, f/2.4, (macro) Features LED flash, HDR, panorama Video 4K@30fps, 1080p@30/60fps</p> <p><b>BATTERY Type</b> Li-Po 5080 mAh, non-removable Charging 67W wired, PD3.0, 100% in 46 min (advertised)</p>			
	13	PIECE	64GB Ultra Flair USB 3.0 Flash Drive			
	5	UNIT	powerbank LC2 Built-in Type-C And Lightning Cable PD3.0 QC3.0 Quick Charge Power Bank 10000mah			
	1	UNIT	<p>HEADPHONE</p> <p>Light-Weight Comfort Noise Cancellation Microphone Reduce Crosstalk Signal Transmission The Extended and foldable Microphone Structure 3.5mm Connector and 3-pole Y splitter for PC Foam on Headband and Earpad</p>			
			<b>Approved Budget for the Contract</b>			
			<b>(ABC): PhP 100,000.00</b>			

**PURPOSE:** ADMIN-PROCUREMENT - FOR THE USE OF PROCUREMENT STAFF

**PR No.** 2023-05-0712

**IMPORTANT:** The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O. FAILURE to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

**ARNEL V. RADAZA**  
Procurement Officer

\_\_\_\_\_  
**Supplier**  
Signature over Printed Name

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Philgeps Reg. No. : \_\_\_\_\_  
Company TIN: \_\_\_\_\_

RFQ No. 23-0712 -NP-SVP  
Date: 03-May-23

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

**As a condition for award, you will be required to submit the following documentary requirements:**

- \* **Accomplished Quotation (for goods or infra)/Proposal (for consulting)**
- \* **Mayor's Permit**
- \* **PhilGEPS Registration No.**
- \* **PCAB license (for infra)**
- \* **Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k**
- \* **Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00**

**Note:**Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to [bac.fo10@dswd.gov.ph](mailto:bac.fo10@dswd.gov.ph) not later than \_\_\_\_\_. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

**ARNEL V. RADAZA**  
DSWD 10 Procurement Officer

**Terms and Conditions:**

1. Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
2. Quotation validity shall be: **6 Months**
3. Goods/Services shall be delivered/conducted within **15-30 working days upon receipt of PO**
4. Place of Delivery **DSWD Field Office 10**
5. Terms of Payment: **15-30 days after the inspections**

Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account)**.

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

**\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty \_\_\_\_\_
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

**ARNEL V. RADAZA**  
Procurement Officer

\_\_\_\_\_  
**Supplier**  
Signature over Printed Name

Republic of the Philippines  
**Department of Social Welfare and Development**  
Field Office No. 10  
Cagayan de Oro City

**PROOF OF RECEIPT**

**Quotation No:** 23-0712 -NP-SVP

**Items:** 3 in 1 COLORED PRINTER (scan, print & photocopy)

Print, scan, copy; Compact integrated tank design; High yield ink bottles; Spill-free, error-free refilling; Wi-Fi & Wi-Fi Direct;

**Purpose:** ADMIN-PROCUREMENT - FOR THE USE OF PROCUREMENT STAFF

Company Name	Representative	Position / Designation	Date	Signature

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Canvasser