Procurement Officer

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Annex A

	red at the Philippine Government Electronic Procurement EPS website at www.philgeps.gov.ph and register for free."	RFQ No. Date:	23-0714 - NP-SHOPPING B 04-May-23
Company Name:			
Company Address:			
Contact Person:			
Contact No.:			
PhilGEPS Reg. No.:			
Company TIN:			

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
	450	REAM	PAPER MULTIPURPOSE A4, 500 SHEETS PER REAM			
	500	REAM	PAPER MULTIPURPOSE LEGAL, 500 SHEETS PER REAM			
	10	вох	PAPER PARCHMENT, 100, 100 SHEETS PER REAM			
	30	воок	RECORDBOOK, 300 PAGES			
	50	PACK	TOILET TISSUE PAPER, 2PLY, 12 ROLLS IN A PACK			
	15	BOT	ETHYL ALCOHOL			
	15	BOT	LIQUID HAND SOAP 500ml			
	50	ROLL	TAPE, TRANSPARENT, 24mm			
	10	ROLL	TWINE, PLASTIC			
	300	PCS	CORRECTION TAPE			
	8	PCS	DATING AND STAMPING MACHINE			
	20	BOX	PERMANENT MARKER, BLACK			
	20	BOX	WHITEBOARD MARKER, BLACK			
	60	вох	PAPER CLIP, VINYL/PLASTIC COATED, JUMBO 50mm			
	60	вох	PAPER CLIP, VINYL/PLASTIC COATED, JUMBO 32mm			
	10	BOX	PUNCHER, HEAVY DUTY			
	2	BOX	RUBBER BAND NO. 18 350g			
			*******NOTHING FOLLOWS*****			
			Approved Budget for the Contract			
			(ABC): PhP 274,432.10			
			(ABC): PHP 2/4,432.10			

Signature over Printed Name

			Approved Budget for the Contract	
			(ABC): PhP 274,432.10	
PURPO	SE:	PROMOTIVE	- SLP - FOR SLP STAFF OFFICE SUPPLIES	
AILUR	E to sign the o	original P.O me	.4 AUST SIGN the original copy of Purchase Order (P.O eans that the bidder nd for suspension or blacklisting in DSWD's future b	
ARNEL				Supplier

Company Name: Company Address: Contact Person: Contact No.: Philgeps Reg. No.: Company TIN:	RF	Q No.: 2 Date:	23-0714 - NP-SHOPPING B 04-May-23
Sir/Madam:			
Please quote your government price/s including delivery charges, VAT or other a Annex A . Failure to indicate information could be basis for non – compliance. Also and/or samples, if applicable.			=
If you are the exclusive manufacturer, distributor or agent in the Philippines for to notarized certification to this effect.	he goods listed in Annex A plea	ase attacl	n in your quotation a duly
As a condition for award, you will be required to submit your Mayor's/Business in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number.	Permit. The Certificate of Pla	tinum M	embership may be submitted
* Mayor's Permit * PhilGEPS Registration No.			
Please accomplish and submit this form together with Annex A and all the require Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to procureme . Quotations submitted to different email address as stated.	ent.dswd.fo10@gmail.com not	later tha	n of
			Very Truly Yours,
			ARNEL V. RADAZA
Terms and Conditions:		С	SWD 10 Procurement Officer
1. Award shall be made on per: 2. Quotation validity shall be 6 Months	Total Quoted Price		Lot Basis
3. Goods/Services shall be delivered/conducted within	15-30 working days upor	receipt o	of PO
4. Place of Delivery DSWD Field Office 10			
5. Terms of Payment: 15-30 days after the inspections			
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable Account Name:	-Advice to Debit Account). Account N	umber:	
Bank Name			
*Note: Non Land Bank of the Philippines accounts shall be charged a service fee. 6. Liquidated Damages/Penalty: In case of failure to make full delivery within th be at least equal to one-tenth of one percent (0.001) of the cost of the unperfor liquidated damages reaches ten (10%) of the amount of the contract, the Procuto other courses of action and remedies available under the circumstances.	med portion for every day of (delay. On	ce the cumulative amount of
7. For goods, please indicate brand, model and country of origin.			
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.			
9. Please indicate Warranty			
10. In case of a tie, the contract shall be awarded to the supplier or service provic 11. NOTE: "Prospective supplier must be registered at the Philippine Governmen			EPS). You may visit the
	·		
Procurement Officer	Signatu	ıre over P	rinted Name

Republic of the Philippines **Department of Social Welfare and Development**Field Office No. 10

Cagayan de Oro City

PROOF OF RECEIPT

Quotation No: 0

Items: #REF!
Purpose: 0

Company Name	Representative	Position / Designation	Date	Signature

Canvasser