

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

RFQ No.: 23- 0935 -NP-SVP

Date: 30 May 2023

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
	450	KILOS	ALL PURPOSE FLOUR			
	70	PCS	ALL PURPOSE CREAM			
	25	KILOS	BACON			
	11	KILOS	BAKING POWDER			
	5	KILOS	BAKING SODA			
	280	KILOS	BREAD FLOUR			
	100	KILOS	BROWN SUGAR			
	1000	BAR	BUTTER			
	120	KILOS	CAKE FLOUR			
	35	BARS	CHEESE 430G			
	5	BOTTLE	RED MARASCHINO CHERRY WITH STEM (26OZ)			
	10	PACKS	CHILLI/CAYENNE POWDER			
	25	KILOS	CHOCOLATE BARS (1 KG)			
	20	PACKS	CHOCOLATE CHIPS (1 KG)			
	15	PACKS	CINNAMON POWDER (100GRAMS)			
	8	KILOS	COARSELY CHOPPED NUTS			
	30	KILOS	COCOA POWDER (1KG)			
	80	PCS	COCONUT MEAT (YOUNG COCONUT)			
	5	PACK	INSTANT BLACK COFFEE (CLASSIC, 200GRAMS)			
	430	CANS	CONDENSED MILK (390ML)			
	10	KILOS	CORNSTARCH			
	50	BAR	CREAM CHEESE (227 GRAMS)			
	7	KILOS	CREAM OF TARTAR(1KG)			
	210	TRAY	LARGE EGG			
	780	CANS	EVAPORATED FILLED MILK (390 ML)			
	10	KILOS	FRESH ORANGE			
	375	PCS	LEMON			
	10	KILOS	GARLIC			
	15	KILOS	GROUND BEEF			
	3	KILOS	GROUND BLACK PEPPER			

	15	KILOS	GROUND PORK			
	25	KILOS	HAM			
	25	KILOS	HOTDOG			
	32	KILOS	LARD			
	15	KILO	MARGARINE			
	100	PACK	MICROWAVEABLE CONTAINER (750ML, BY 10S PER PACK)			
	60	CANS	WHOLE MUSHROOM (198 GRAMS)			
	100	KILOS	OIL (VEGETABLE OIL)			
	20	KILOS	OIL (CORN OIL)			
	20	KILO	PEPPERONI (1KG, BEEF)			
	100	CANS	PINEAPPLE CHUNKS (560 GRAMS)			
	100	PACK	PIZZA SAUCE (115 GRAMS)			
	30	PACK	POWDERED SUGAR (PREMIUM, 5 POUNDER PER PACK)			
	15	PACK	QUICK COOKING OATS (800 GRAMS)			
	150	BOX	QUICKMELT CHEESE (180 GRAMS)			
	20	PACK	RAISINS (225 GRAMS)			
	10	KILO	SALT			
	2	KILO	SESSAME SEEDS			
	15	PACK	SPAGETTI SAUCE (1KG)			
	2	KILO	SPRINKLES			
	5	PACK	TOMATO SAUCE (1 KG)			
	5	KILO	SBELL WEET PEPPER (RED)			
	5	KILO	SWEET BELL PEPPER (GREEN)			
	5	KILO	SWEET BELL PEPPER (YELLOW)			
	10	KILO	UBE			
	6	BOTTLE	UBE EXTRACT (250 ML)			
	10	KILO	UBE HALAYA/UBE JAM			
	15	PACK	UBE POWDER (200 GRAMS)			
	65	BOTTLE	VANILLA EXTRACT (330ML)			
	2	GALLON	VINEGAR			
	25	KILO	WHIPPING CREAM			
	10	KILO	WHITE ONION			
	140	KILO	WHITE SUGAR			
	16	BOX	YEAST (INSTANT DRY YEAST, 500GRAMS)			
	10	BOTTLE	MANGO FILLING (610 GRAMS)			
	10	BOTTLE	APPLE FILLING (610 GRAMS)			
	10	BOTTLE	STRAWBERRY FILLING (610 GRAMS)			
	10	BOTTLE	BLUEBERRY FILLING (610 GRAMS)			
	5	BOTTLE	PINEAPPLE FILLING (610 GRAMS)			
			*****NOTHING FOLLOWS*****			
			Approved Budget for the Contract			
			(ABC): PhP 496,981.00			

PURPOSE:

PSD-CRCF - HG - BREADS AND PASTRIES PRODUCTION - TOOLS, MATERIALS AND OTHER EXPENSES

PR No.

2023-05-0935

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O) upon receipt of the P.O. **FAILURE** to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No. : _____
Philgeps Reg. No. : _____
Company TIN: _____

RFQ No. 23- 0935 -NP-SVP
Date: 30-May-23

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

- * **Accomplished Quotation (for goods or infra)/Proposal (for consulting)**
- * **Mayor's Permit**
- * **PhilGEPS Registration No.**
- * **PCAB license (for infra)**
- * **Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k**
- * **Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00**

Note:Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to bac.fo10@dswd.gov.ph not later than **JUNE 5,2023/12:00PM**. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

ARNEL V. RADAZA
DSWD 10 Procurement Officer

Terms and Conditions:

1. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
2. Quotation validity shall be: **6 Months**
3. Goods/Services shall be delivered/conducted within **15-30 working days upon receipt of PO**
4. Place of Delivery **DSWD Field Office 10**
5. Terms of Payment: **15-30 days after the inspections**

Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account)**.

Account Name: _____ **Account Number:** _____
Bank Name: _____

***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Republic of the Philippines
Department of Social Welfare and Development
Field Office No. 10
Cagayan de Oro City

PROOF OF RECEIPT

Quotation No: 23- 0935 -NP-SVP

Items: ALL PURPOSE FLOUR

Purpose: PSD-CRCF - HG - BREADS AND PASTRIES PRODUCTION - TOOLS, MATERIALS AND OTHER EXPENSES

Company Name	Representative	Position / Designation	Date	Signature

Canvasser