

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

RFQ No.: 23- 1102 -NP-SVP  
Date: 12 Jul 2023

Company Name:

Company Address:

Contact Person:

Contact No.:

PhilGEPS Reg. No.:

Company TIN:

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
	3	pcs	<b>TRIPOD</b> Specifications: -Slim-Profile Tripod -Folded Width: 3.2", Folded Length: 15.7" -Max Height: 57.6", Min Height: 15.7" -Load Capacity: 8.8 lb -Leg Sections: 4, Weight: 2.6 lbs -Reversible, Rapid Column -Aluminum-Alloy Legs, Rubber Feet -1/2-Turn Twist Locks, Bubble Level -Magnesium-Alloy Ball Head, 90° Tilt -360° Pan, Arca-Type Compatible Clam			
	6	pcs	<b>RECHARGEABLE AA BATTERY</b> Specifications: -Dependable Power, Type: Rechargeable -Volt: 1.2, 2300 mAh -Pre-Charged, Up to 5 years Battery Life -Charges up to 1000 cycles -Long Shelf Life			
	1	set	<b>TELEPROMPTER</b> Specifications: -Designed to shoot w/ DSLR/Mirrorless Cameras -Prompting use w/ Android & IOS Teleprompter apps -Accommodates any smartphone or tablet up to 11 inches -Foldable screen, 15" -Adjustable angle glass -Weight: 3.5lb -Collapsible -Industry standard 7H hardness beam split glass with 70/30 visible light transmission -Included with Bluetooth remote control -Portable design, 3.5LB weight compact packaged in Protective Carry Case			
	2	pcs	<b>MULTI ADAPTER</b> <b>(sd card reader, hdmi, usb)</b> Specifications: -USB 3.0 -Ports and Connections for SD & Micro SD Card, HDMI, USB, USB-C, and Micro USB -USB-C Connection			

	2	pcs	<b>A7III Battery</b> Specifications: -Compatible to Alpha a9, Alpha a7R III, and Alpha a7 III -7.2 VDC, 2280mAh, NP-FZ100 -Rechargeable Lithium-Ion Battery with a high-capacity Z-series power source for select digital cameras -With InfoLITHIUM support for displaying the remaining charge of the battery on the camera's LCD screen			
	2	pcs	<b>A7III Charger</b> Specifications: *Dual channels *Can charge 2pcs battery at the same time *Highly efficient *Battery Plate Type: NP-FZ100. Nice accessories for A7III/A7RIII/A7SIII & etc cameras that powered by FZ100 battery *Wide voltage compatibility, can charge 8.4/12.6/16.8V li-ion battery of any capacity. Can select high/low current charging modes. *With CC/CV charging modes and AC/DC/USB ports. LCD display show battery power level and charging status. *Intelligent charging control, automatically identify battery voltage and prevent overcharge. With pre-charge and lithium battery 0V activation function, can effectively prolong battery life.			
	2	pcs	<b>256gb MICRO SD CARDS</b> Specifications: -Capacity: 256gb (Actual user storage less) -Extreme write speed of up to 90MB/s for burst shooting and 4K UHD -Extreme read speed of up to 160MB/s -Flash Memory Type: Micro SDXC, Micro SD -Rated A2 for faster app loading and performance -UHS Speed Class 3 (U3) and Video Speed Class 30 (V30) ratings for 4K UHD -Class 10 for 4K Ultra HD (3840x2160p) and Full HD video (1920x1080p) -Dimension: 0.04 x 0.59 x 0.43 inches -Weight: 0.16 ounces -Compatible with smartphones, camera, and other imaging devices -Waterproof, temperature proof, X-ray proof, shockproof -Offers RescuePRO Deluxe data recovery software for bringing accidentally deleted images back to life			
	3	pcs	<b>64gb SD CARD for A7III</b> Specifications: -M series, 64gb -Flash Memory Type: SDXC -Up to 270 mb/s read speed and up to 70 mb/s write speed -High-speed performance-leverages UHS-II technology (U3) for a data read speed up to 1667x (250 MB/s) -UHS Speed Class 3 (UHS-II U3) and Video Speed Class 60 (V60) ratings for 4K UHD, 4K, and Full HD video -Dimension: 3.94 x 5 x 0.59 inches -Weight: 0.07 ounces -Captures high-quality images and extended lengths of enhanced 1080p Full HD, 3D, and 4K video with a DSLR camera, HD camcorder, or 3D camera, smartphone, tablet and other imaging devices -High-speed file transfer from card to computer to dramatically accelerate workflow -Waterproof, Temperature Proof, X-ray Proof, Shockproof			

	4	pcs	<b>HEADPHONES</b> Specifications: -Wireless Bluetooth 4.2 -Up to 10 meters maximum range -With Built-in microphone with echo cancellation for clear audio -20 - 20 000 Hz, 32 ohm -32mm speaker diameter -Streaming up to 10-15 hours with 2-3 hours charging time -Multi-function button for switching between calls, answering/ending call, and rejecting call, Hands-free calls -Lightweight -Flat-fold design for easy storage in your pocket or bag. The ear cups fold flat and swivel inward			
	1	pc	<b>SD CARD HOLDER</b> Specifications: -PVC, Sturdy and durable shell -12 slots for SD and MicroSD -Custom fit molded sponge cushion interior -Protects cards from dust, shock and water splashing -Ergonomic locking system -With Silicone seal ring and carabiner			
	4	pcs	<b>EXTERNAL SSD DRIVE 1TB</b> Specifications: -Capacity: 1TB -Solid state performance featuring 1050MB/s2 read and 1000MB/s2 write speeds in a portable, high-capacity drive -USB 3.2 with USB-C connector -Dimensions: 8.95mm x 52.42mm x 100.54mm -Compatible with USB 3.2 Gen 2 (10Gb/s), USB 3.0, USB 2.0 -Up to 1500G shock resistance and 5 grms. 10-2000Hz vibrant resistance -Up to two-meter drop protection and IP55 water and dust resistance -Durable silicon shell -With handy carabiner loop used to attach the drive to the belt loop or backpack for extra security -With password protection featuring 2556-bit AES hardware encryption -Accessories: USB-C to USB-C Cable, USB-C to USB-A Adaptor, and Safety and Warranty Guide with 5 years warranty			
	2	sets	<b>MIC GO</b> Specifications: -2-Person Interviews, Vlogs & Podcasts, Dual Channel Wireless -Ultracompact, portable, and easy-to-use clip on Transmitter (TX) and Receiver (RX) -Up to 60 meters operating range -2.4Ghz ISM, PIFA Antenna -Built-in microphone with high quality sound -6 hours battery life -Real-time monitoring, Mono/Stereo Output -Weight: TX/RX: 18g, RXU/RXD: 10g 1.12.15 -Accessories: (2) USB-C Charging Cable, (2) Fur Windshield, Pairing Pin			

	1	set	<b>DRONE FLYMORE COMBO</b> <i>Specifications:</i> -Light and portable, under 249g and foldable design -Up to 10km HD Video Transmission -31-Min Max Flight Time -Robust Flying - Max Takeoff Altitude: 4000m, Wind Resistance: 38kph (Level 5) -Beginner Friendly -Take Off/Land with One Tap -Stable Hovering -Return to Home -With Intelligent Modes: QuickShots and Panorama -2250 mAh battery capacity -4-6 hours max operating time -Accessories: 1 x Remote Controller, 3 x Intelligent Flight Battery, 3 x Pair of Extra Propellers, 1 x Lightning Cable Connector, 1 x Standard Micro-USB Cable Connector, 1 x Gimbal Protector, 1 x USB-C Data Cable, 18 x Spare Screws, 1 x Screwdriver, 1 x Propeller Holder, 1 x Two-Way Charging Hub, and 1 x Shoulder Bag			
	1	pc	<b>10 FT. HDMI to MICRO HDMI</b> <i>Specifications:</i> -10 feet long -High Speed HDMI cable, video, ethernet -HDMI 2.0 -Gold plated pins and grounds connections. -Video signal out through HDMI standard output. -Male to Male connectors (HDMI and HDMI Micro) -High speed HDMI cable compatible with mobile phone, computer, TV, gameplayer etc. - Data Cable for transferring of files above 10gbps			
	1	pc	<b>40 FT. HIGH SPEED HDMI CABLE</b> <i>Specifications:</i> -40 feet long -High Speed HDMI cable, ethernet -HDMI 2.0 -Connects to Ultra HD devices at distances of up to 40 feet with not external power or active circuitry -Fully supports up to 4K@60Hz resolution pass through			
	1	pc	<b>MICRO HDMI to HDMI ADAPTER</b> <i>Specifications:</i> -Features micro HDMI male (type D) connector and standard HDMI female connector (type A) -HDMI 2.0 -Enables up to 4K@60hz resolution pass through -Lets you connect to tablets, phones, pocket cameras, POV cameras, and various other digital devices to an HDTV -With HDMI Certification			
	1	pc	<b>CAPTURE CARD</b> <i>Specifications:</i> -HMDI input and USB output (capture) -USB 2.0 or higher -Easily connect to DSLR, camcorder, or action cam to your PC or Mac -Can broadcast in stunning quality up to 1080P60 or 4K at 30 FPS -Ultra-low-latency technology -Easy real-time transmission video streams -Rela-Time Preview -Direct video recording to hard disk -No compression and no delay -Accessories: USB extension cable			
	5	pcs	<b>100g SILICA GEL</b> <i>Specifications:</i> -100g/Bag Reusable Silica Gel Desiccant -Moisture Absorber Silicagel -Absorbent Dehumidifier Packet Dry Pack			

	1	set	<b>MICRO USB with ADAPTER 1m</b> <i>Specifications:</i> -Cord/Cable Length: 1 meter -Micro USB and USB ends -USB 3.0, 3.0 A output -Fast Charging Adapter with 20W or above -Fast Charger with Micro USB Data Cable -USB compatible for USB 3.0			
			*****NOTHING FOLLOWS*****			
			<b>Approved Budget for the Contract</b>			
			<b>(ABC): PhP 202,700.00</b>			

**PURPOSE:** ORD/SMU - For SMU use

**PR No.** 2023-07-1102

**IMPORTANT:** The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O. FAILURE to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

**ARNEL V. RADAZA**  
Procurement Officer

\_\_\_\_\_  
**Supplier**  
Signature over Printed Name

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Philgeps Reg. No. : \_\_\_\_\_  
Company TIN: \_\_\_\_\_

RFQ No. 23- 1102 -NP-SVP

Date: 12-Jul-23

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

**As a condition for award, you will be required to submit the following documentary requirements:**

\* Accomplished Quotation (for goods or infra)/Proposal (for consulting)

\* Mayor's Permit

\* PhilGEPS Registration No.

\* PCAB license (for infra)

\* Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k

\*Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00

**Note:**Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to [bac.fo10@dswd.gov.ph](mailto:bac.fo10@dswd.gov.ph) not later than 12:00 PM on July 17,2023. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

**ARNEL V. RADAZA**

DSWD 10 Procurement Officer

**Terms and Conditions:**

1. Award shall be made on per: ☐ Item Basis ☒ Total Quoted Price ☐ Lot Basis
2. Quotation validity shall be: 6 Months
3. Goods/Services shall be delivered/conducted within 15-30 working days upon receipt of PO
4. Place of Delivery DSWD Field Office 10
5. Terms of Payment: 15-30 days after the inspections

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account).

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

**\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*

7. For goods, please indicate brand, model and country of origin.

8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

9. Please indicate Warranty \_\_\_\_\_

10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.

11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

**ARNEL V. RADAZA**

Procurement Officer

**Supplier**

Signature over Printed Name

Republic of the Philippines  
**Department of Social Welfare and Development**  
Field Office No. 10  
Cagayan de Oro City

**PROOF OF RECEIPT**

**Quotation No:** 23- 1102 -NP-SVP  
**Items:** Tripod,etc  
**Purpose:** ORD/SMU - For SMU use

Company Name	Representative	Position / Designation	Date	Signature

\_\_\_\_\_  
Canvasser