

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

RFQ No.: 24-0063-NP-SVP
Date: 20 Feb 2024

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			SUPPLY AND DELIVERY OF:			
	15	pc	USB 3.0 to Gigabit Ethernet Network Adapter Output Interface: 1 10/100/1000Mbps RJ45 Ethernet Port Input Interface: 1 USB 2.0/3.0 Port Chipset: ≥ RTL8153 Supported Systems: Windows 11/10/8.1/8/7/Vista/XP, Mac OS 10.6-10.14, Chrome OS, Linux OS			
	3	unit	Scanjet Sheet-feed Scanner DOCUMENT SCANNER Scanner Type: Sheetfed Output: Color, Black and White Optical Resolution: > 200dpi Daily Duty Cycle: > 3000 pages Speed: > 40 ipm Scan Size: Legal Feeder: > 50 sheets Connectivity: USB 2.0 Warranty: 1-year Hardware Warranty Delivery Period: 30 Calendar Days			
			Colored Laser Printer with ADF and 2-Sided Print			
			Basic Specs			
			FUNCTIONS			
			Print, Scan, Copy			
			PRINTER TYPE			
			Inkjet Printer			
			PRODUCT DIMENSIONS (WIDTH X DEPTH X HEIGHT)			
			435 mm x 380 mm x 195 mm			

			POWER CONSUMPTION - SLEEP			
			Approx. 0.8W			
			POWER CONSUMPTION - POWER OFF			
			Approx. 0.2W			
			NOISE LEVEL			
			Approx 53.5dB (A)			
			TEMPERATURE - OPERATING			
			10°C to 35°C			
			TEMPERATURE - BEST PRINT QUALITY			
			20°C to 33°C			
			Network			
			WIRELESS NETWORK SECURITY			
			SSID (32 characters), WEP 64/128bit, WPA-PSK(TKIP/AES), WPA2-PSK(TKIP/AES)			
			WIRELESS SETUP SUPPORT UTILITY - WPS			
			Yes			
			Supported OS			
			WINDOWS® OPERATING SYSTEM			
			Windows® 7 SP1/8.1/10 Server 2008/2008 R2/2012/2012 R2/2016/2019			
	2	unit	Tripod Professional Video Tripod with 55mm Bowl Fluid Head 360° Pan / -65° to 90° Tilt, Quick Release Plate, 1/4" & 3/8" Attancement Threads, 180cm Max. Height, 6kg Max. Load Capacity for DSLR, SLR, Mirrorless, Cinema Camera			
			*****NOTHING FOLLOWS*****			
			Approved Budget for the Contract			
			(ABC): PhP 198,527.00			

PURPOSE: PPD RICTMS -Supply and Delivery of Various ICT Equipment

PR No. 2024-02-0063

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O. FAILURE to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No. : _____
Philgeps Reg. No. : _____
Company TIN: _____

RFQ No. 24-0063-NP-SVP
Date: 20-Feb-24

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

- * **Accomplished Quotation (for goods or infra)/Proposal (for consulting)**
- * **Mayor's Permit**
- * **PhilGEPS Registration No.**
- * **PCAB license (for infra)**
- * **Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k**
- * **Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00**

Note:Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to bac.fo10@dswd.gov.ph not later than **5:00 PM on February 26, 2024** Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

ARNEL V. RADAZA
DSWD 10 Procurement Officer

Terms and Conditions:

1. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
2. Quotation validity shall be: **6 Months**
3. Goods/Services shall be delivered/conducted within **15-30 working days upon receipt of PO**
4. Place of Delivery **DSWD Field Office 10**
5. Terms of Payment: **15-30 days after the inspections**

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account).

Account Name: _____ **Account Number:** _____
Bank Name: _____

***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty _____
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Republic of the Philippines
Department of Social Welfare and Development
Field Office No. 10
Cagayan de Oro City

PROOF OF RECEIPT

Quotation No: 24-0063-NP-SVP

USB 3.0 to Gigabit Ethernet Network Adapter
Output Interface: 1 10/100/1000Mbps RJ45 Ethernet Port

Items: Input Interface: 1 USB 2.0/3.0 Port
Chipset: \geq RTL8153

Supported Systems: Windows 11/10/8.1/8/7/Vista/XP, Mac OS 10.6-10.14, Chrome OS, Linux OS

Purpose: PPD RICTMS -Supply and Delivery of Various ICT Equipment

Company Name	Representative	Position / Designation	Date	Signature

Canvasser