DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Annex A

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

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RFQ No. 2024-05-0740
                       NP-SVP
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Date: 31-May-24

Company Name: **Company Address: Contact Person:** Contact No.: PhilGEPS Reg. No.:

Company TIN:

40 IMEAL AND 2 SNACKS 40 Proposed Venue: Near Respective LGU 40 pax 11 day Catering Services 1 meal & 2 snacks 41 pax 11 day Catering Services 1 meal & 2 snacks 42 Pax 11 day Catering Services 1 meal & 2 snacks 50 pax MDC MEETING FOR CRITERIA SETTING (1 DAY) Catering Services 1 meal & 2 snacks 50 pax TECHNICAL: DESK REVIEW AND ENDORSEMENT OF PROPOSALS (1DAY) Catering Services 1 meal & 2 snacks 50 pax MDC MEETING FOR CRATICIPATORY RESOURCE ALLOCATION (1 DAY) Catering Services 1 meal & 2 snacks 60 pax MDR MEDTY TRAINING (PROCUREMENT, FINANCE, INFRASTRUCTURE) (3DAYS) Catering Services 1 meal & 2 snacks 48 pax 0&M AND ODM TRAINING (1DAY) Catering Services 1 meal & 2 snacks 52 pax MUNICIPAL ACCOUNTABILITY REPORTING (1DAY) Catering Services 1 meal & 2 snacks 52 pax	Unit Cost	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Total Cost
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(2024-02-CS001)		SS PAYAPA ATA MASAGANANG P	

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O. FAILURE to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

ARNEL V. RADAZA

Procurement Officer

Company Name:	
Company Address:	
Contact Person:	
Contact No. :	
Philgeps Reg. No. :	
Company TIN:	

RFQ No.: 2024-05-0740 NP-SVP Date: 31-May-24

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

- * Accomplished Quotation (for goods or infra)/Proposal (for consulting)
- * Mayor's Permit

Php. 500k *Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00

* Income/Bussines Tax Returns for Contract with an ABC amounting above

- * PhilGEPS Registration No.
- * PCAB license (for infra)

Note: Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to procurement.dswd.fo10@gmail.com not later than 5:00 PM of June 4, 2024. Quotations submitted to different email address as stated above shall not be considered for evaluation.

	Very Truly Yours,
Terms and Conditions:	ARNEL V. RADAZA DSWD 10 Procurement Officer
1. Award shall be made on per: Item Basis 2. Quotation validity shall be 6 Months	Total Quoted Price Lot Basis
3. Goods/Services shall be delivered/conducted	on the date of activity
4. Place of Delivery: Venue of Activity	
5. Terms of Payment: 15-30 days after receipt of Billing/Statement of Accou	int
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice	to Debit Account).
Account Name:	Account Number:
Bank Name	
*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.	
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time s	pecified above, the amount of the liquidated damages shall be at least equal to one-

6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to onetenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

7. For goods, please indicate brand, model and country of origin.

8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

9. Please indicate Warranty

10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.

11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

ARNEL V. RADAZA

Procurement Officer

Signature over Printed Name Supplier

Republic of the Philippines Department of Social Welfare and Development Field Office No. 10 Cagayan de Oro City

PROOF OF RECEIPT

 Quotation No:
 0740
 0

 Items:
 1 MEAL AND 2 SNACKS

 Purpose:
 PROCUREMENT OF CATERING SERVICES FOR THE CONDUCT OF KALAHI-CIDSS PAYAPA ATA MASAGANANG PAMAYANAN-CDD

Company Name	Representative	Position / Designation	Date	Signature

Canvasser