

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

RFQ No.: 24-1055-NP-SVP

Date: 21 Aug 2024

Company Name: _____

Company Address: _____

Contact Person: _____

Contact No.: _____

PhilGEPS Reg. No.: _____

Company TIN: _____

Email Address: _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			SUPPLY AND DELIVERY OF:			
			Breakdown:			
	21	pax	Training Fee/Cost			
			Starter Kits			
			Assessment Fee			
	21	pax	Allowance per day Php			
			(not included in the bidding but will be paid to the winning bidder)			
			Inclusion:			
	21	pax	Entrepreneurial Development Training			
			Days of training 35 days			
			To be conducted in the community			
			TESDA accredited school			
			with COPR			
			if outside the province, School must have a Mobile training permit			
			Winning Bidder will provide all the materials needed/stater kits for the training			
			Includes delivery is on the training venue			
			Starter Kits Breakdown:			
	21	pc	1.5 M Tape Measure Clothes & Body			
	21	pc	Hip- curve			
	21	pc	Meter stick			
	21	pc	French curve			
	21	pc	Scissors (heavy duty stainless)			
	21	pc	L-square			
	21	pc	Transparent ruler with grid 24			
	21	pc	Sewing Box for thread			
	21	pc	Tracing wheel			

	21	pc	Screw Driver flat (medium)			
	21	pc	Triangle 16" 45 x 90			
	21	pc	Seam Ripper			
	21	pc	Pin Cushion (for needle)			
	21	pc	Single Needle Lockstitch Machines			
	21	pc	Button Holler			
	21	pc	Calculator (12 digits large solar & Battery)			
	21	pc	Bobbin Spool			
	21	pc	Zipper foot			
	21	pc	Zipper foot invisible			
	21	pc	Shirring foot			
	42	pc	Hanger			
	21	pc	Pencils			
	21	pc	Pattern Paper			
	21	pc	Tailor's Chalk			
	21	pc	Dressmaker's Tracing Paper			
	21	pc	Thread cone (assorted colors)			
	21	pc	Buttons (50pcs in pack)			
	75	pc	Zipper size 8"			
	21	pc	Record Book (50 leaves)			
	75	pc	Zipper size 20"			
	21	pc	Fusible Interlining			
	21	pc	Band Roll (50 yards) 11/2"			
	21	pc	Needle DB x1 # 14			
	21	pc	Needle DB x1 # 11			
	21	pc	Needle DCx1 # 14			
	21	pc	Needle DPx5# 14			
	21	pc	Clothes line (3/5/8/10 meters)			
	50	meter	Cotton Fabric			
	21	pc	Hand Needle			
	21	pc	Hook and Eye (4 set)			
	21	pc	Eraser pencils (multi-purpose eraser)			
			AREA:			
			Balo-i, Lanao Del Norte			
			*****NOTHING FOLLOWS*****			
			Approved Budget for the Contract			
			(ABC): PhP 336,903.00			

PURPOSE: 4Ps-SKILLS TRAINING ON DRESS MAKING NC II at Balo-I, Lanao Del Norte

PR No. 2024-08-1055

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O. FAILURE to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No. : _____
Philgeps Reg. No. : _____
Company TIN: _____
Email Address: _____

RFQ No. 24-1055-NP-SVP
Date: 21-Aug-24

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

- * Accomplished Quotation (for goods or infra)/Proposal (for consulting)
- * Mayor's Permit
- * PhilGEPS Registration No.
- * PCAB license (for infra)
- * Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k
- *Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00

Note:Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to bac.fo10@dswd.gov.ph not later than **5:00 PM on August 27, 2024**. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

ARNEL V. RADAZA
DSWD 10 Procurement Officer

Terms and Conditions:

1. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
2. Quotation validity shall be: **6 Months**
3. Goods/Services shall be delivered/conducted within **15-30 working days upon receipt of PO**
4. Place of Delivery **DSWD Field Office 10**
5. Terms of Payment: **15-30 days after the inspections**

Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account)**.

Account Name: _____ Account Number: _____

Bank Name: _____

***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty _____
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Republic of the Philippines
Department of Social Welfare and Development
Field Office No. 10
Cagayan de Oro City

PROOF OF RECEIPT

Quotation No: 24-1055-NP-SVP

Items: 1.5 M Tape Measure Clothes & Body

Purpose: 4Ps-SKILLS TRAINING ON DRESS MAKING NC II at Balo-I, Lanao Del Norte

Company Name	Representative	Position / Designation	Date	Signature

Canvasser