

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

RFQ No.: 24-1213-NP-SVP

Date: 14 Oct 2024

Company Name: _____

Company Address: _____

Contact Person: _____

Contact No.: _____

PhilGEPS Reg. No.: _____

Company TIN: _____

Email Address: _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			SUPPLY AND DELIVERY OF:			
	6	pcs	Laptop			
			TECHNICAL SPECIFICATIONS:			
			Processor:			
			a. CPU Architecture Technology: ≥ 13th Generation or 7000 Series			
			b. Speed Frequency: ≥ at least 1.9 GHz, up to 4.0 GHz			
			c. Cores: ≥ 8 Cores			
			d. Cache: ≥ 8MB Smart Cache			
			Operating System: Windows 11 (MUST BE PROFESSIONAL 64-BIT)			
			Memory:			
			a. Capacity: ≥ 8 Gb DDR4			
			b. Speed: DDR4 ≥ 3200mhz			
			Keyboard: Built-in			
			Pointing Devices/Mouse:			
			a.Type: Touchpad with multi-gesture and scrolling function and inclusive of Standard Optical Mouse USB (mouse should be the same brand of the laptop being offered)			
			Graphics Controller: Integrated or Dedicated			
			I/O Ports: All ports should be INTEGRATED/BUILT-IN			
			a. ≥ 2 x USB 3.0 port			
			b. 1 x headphone / microphone or combo jack			
			c. 1 x RJ-45 LAN port			
			d. 1 x HDMI			
			e. 1 x DC-in jack for AC adapter			
			Power Supply (Adapter): ≥ 45 W AC adapter			
			Display: ≥15" inch LED Display with a built-in webcam (1920 x 1080 resolution, 720p HD audio/video recording)			
			Storage: ≥ 512Gb SSD NVMe			
			Sound Controller: Integrated/built-in High-Definition Audio system, Built-in digital microphone			
			Weight: ≤ 2.5 kg. including battery			
			Communication: MUST BE INTEGRATED / BUILT-IN			
			a. Wireless - Integrated Dual Band Wireless WiFi 6 - 802.11 ac/a/b/g/n/acR2; Bluetooth 5.01			
			b. Ethernet - Integrated 10/100/1000 Base-TX			
			Battery: Battery at least 6 hours' operation with one full charge			
			Carrying Case: Laptop Bag (Same brand as the offered)			
			Warranty & SLA: Three (3) year Hardware Warranty			
			To protect DSWD from unreliable and unproven products the following is required:			

			a. Manufacturer of the proposed brand should be ISO 9000 certified or better b. Proposed brand should be Energy Star Compliant c. Proposed brand should have an existing technical web support system d. Manufacturers offered model should be available in the Market and should not be custom-made or made to order just to comply with the specification		
	4	PCS	Scanner with feeder		
			Resolution: 600 x 600 dpi Control panel: Scan button, Power button with a LED and a LED for Error indication Bit depth: 24-bit (external), 48-bit (internal) Maximum document scan size: 8.5 x 122 in Scannable media types: Cut Sheet Paper, Printed Paper (Laser and ink), Pre-Punched Paper, Bank Checks, Business Cards, Freight Bills, Carbonless forms, Plastic Carrier sheets for easily damaged documents, Previously stapled media with staple removed, Plastic cards (up to 1.24mm)		
			Input type: Sheetfed Auto document feeder Standard, 50 sheets Connectivity: USB 3.0 Dimensions (W X D X H): 11.8 x 6.8 x 6.1 in Weight: 6.0 lb Supported operating systems Microsoft® Windows® (10, 8.1, 7, XP: 32-bit and 64-bit, 2008 R2, 2012 R2, 2016, 2019); macOS (Catalina 10.15, Mojave 10.14, High Sierra 10.13); Linux (Ubuntu, Fedora, Debian, RHEL, Linux Mint, Open Suse, Manjaro); Citrix ready ENERGY STAR CECP; ENERGY STAR® 3.0 certified; EPEAT® Silver Warranty One-year bench limited warranty whole unit replacement, phone and Web support included.		
	4	PCS	Printer (All-in-one)		
			Specifications: A4 print speed up to 17 ipm (Black)/ 16.5 ipm (Colour) WiFi, AirPrint, Mopria, WiFi Direct, LAN, USB 2.0 Auto 2-sided (Duplex) printing, 20 sheets Auto-Document Feeder (ADF), 1.8" LCD screen Full ink bottles included. Yield up to 7500/5000 pages (black/colour)* Compatible with Mobile Connect app 1 year or 50,000 pages whichever comes first		
	1		55" Smart Television		

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No. : _____
Philgeps Reg. No. : _____
Company TIN: _____
Email Address: _____

RFQ No. 24-1213-NP-SVP
Date: 14-Oct-24

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

- * Accomplished Quotation (for goods or infra)/Proposal (for consulting)
- * Mayor's Permit
- * PhilGEPS Registration No.
- * PCAB license (for infra)
- * Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k
- *Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00

Note:Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to bac.fo10@dswd.gov.ph not later than **5:00 PM on October 18, 2024**. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

ARNEL V. RADAZA
DSWD 10 Procurement Officer

Terms and Conditions:

1. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
2. Quotation validity shall be: **6 Months**
3. Goods/Services shall be delivered/conducted within **15-30 working days upon receipt of PO**
4. Place of Delivery **DSWD Field Office 10**
5. Terms of Payment: **15-30 days after the inspections**

Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account)**.

Account Name: _____ Account Number: _____
Bank Name: _____

***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty _____
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Republic of the Philippines
Department of Social Welfare and Development
Field Office No. 10
Cagayan de Oro City

PROOF OF RECEIPT

Quotation No: 24-1213-NP-SVP

Items: Laptop

Purpose: DRMD-Purchase and Delivery of Various ICT Equipment for DRMD use

Company Name	Representative	Position / Designation	Date	Signature

Canvasser