

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

"Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

RFQ No.: 25-0439-NP-SVP
Date: 2025-4-16

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
Philgeps Reg. No.: _____
Company TIN: _____

Item No.	Qty	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			SUPPLY AND DELIVERY OF:			
	2	case	CANNED GOODS, SARDINES, IN TOMATO SAUCE, NON-SPICY, 155g min, 100 cans/case			
	2	case	CANNED GOODS, TUNA FLAKES, IN OIL, 155g, 48 tins per case			
	2	case	CANNED GOODS, CORNED BEEF, 150g, 48 cans/case			
	30	can	CANNED GOODS, LUNCHEON MEAT, CHICKEN, 360g			
	30	can	CANNED GOODS, LUNCHEON MEAT, BEEF, 360g			
	2	case	CANNED GOODS, BEEF LOAF, 150g, 48 cans/case			
	15	can	CANNED GOODS, PORK & BEANS, 230g min			
	38	can	CANNED GOODS, VIENNA SAUSAGE, PORK, 127g (for RRCY)			
	50	pack	TABLE SUGAR, WHITE, REFINED, 1kg			
	70	kg	BROWN SUGAR, Refined, 1kg (for RRCY)			
	70	sachet	JUICE, POWDER, LITRO PACK, 25g ,assorted flavor			
	100	pack	BISCUITS, WITH ASSORTED FILLING, 28g, 10 single packs/pack			
	50	pack	CRACKERS, 25g, 24 single packs/pack			
	15	pack	SOTANGHON, 1kg			
	13	pack	BIHON, 1kg			
	12	pack	PANCIT CANTON 800g-1kg			
	11	pack	PASTA, SPAGHETTI, 900g-1kg			
	10	pack	PASTA, MACARONI, ELBOW, 900g-1kg			
	13	cont	COOKING OIL, VEGETABLE OIL, 17kg			
	10	btl	SOY SAUCE, 1 gal/3.785L			
	10	gal	VINEGAR, 3785 ml			

	10	cont	CATSUP (KETCHUP), BANANA, 1kg			
	10	cont	MAYONNAISE, 1.8L			
	10	pack	SPAGHETTI SAUCE, SWEET STYLE, 900g-1kg			
	1	case	MILK, EVAPORATED, 370-390ml min, 48 cans/case			
	10	btL	OYSTER SAUCE, 765ml			
	10	pouch	TOMATO SAUCE, 900g-1kg			
	1	case	MILK, CONDENSED, 390-400g min, 48 cans/case			
	60	box	MILK, FORTIFIED, POWDERED, 1.2kg			
	2	bag	ALL PURPOSE FLOUR, 25 kg (for RRCY)			
	3	pack	BAKING POWDER, 1kg			
	5	box	BAKING SODA, 454g			
	6	kg	CORNSTARCH, 1kg			
	20	bar	BUTTER, UNSALTED, 225g (at least 6 months before expiry)			
	5	cont	MARGARINE, 2kg			
	55	pack	CREAM, ALL PURPOSE, 250ml			
	20	jar	CHEESE, SPREAD, 480g			
	20	btL	SANDWICH SPREAD, 400-500 g (for RRCY)			
	30	pc	CHEESE, CHEDDAR, BLOCK, 160-165g			
	30	pack	RAISINS, SEEDLESS, 100 g per pack (for RRCY)			
	20	jar	NATA DE COCO, IN HEAVY SYRUP, 600-700g			
	15	pack	COCOA POWDER, (for RRCY) 1 KILO PER PACK			
	30	jar	KAONG, IN HEAVY SYRUP, 600-700g			
	10	can	CANNED GOODS, FRUIT COCKTAIL, 3-4kg			
	5	can	CANNED GOODS, YOUNG CORN, WHOLE, 400-500g			
	10	can	CANNED GOODS, MUSHROOMS, WHOLE, 400-500g			
	20	pouch	PINEAPPLE, CHUNKS, 200g			
	10	can	CANNED GOODS, PINEAPPLE, TIDBITS, 300-500g			
	24	can	CANNED GOODS, GREEN PEAS, 200-250g			
			***** NOTHING FOLLOWS *****			
			Note: -			
			Approved Budget for the Contract			
			(ABC): PhP 206, 794.63 f			

PURPOSE: FOOD SUPPLIES FOR PROCUREMENT, CHARGE TO RRCY CMF 2025

PR No. 2025-03-0439

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order(P.O.) upon receipt of the P.O. FAILURE to sign the original P.O. means that the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
Philgeps Reg. No.: _____
Company TIN: _____

RFQ No. 25-0439-NP-SVP
Date: 2025-4-16

Sir/Madame

Please quote your government price/s including delivery charges, VAT or other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

- * Accomplished Quotations (for goods or infra)/ Proposal (for consulting)
 - * Mayor's Permit
 - * PhilGEPS Registration No.
 - * PCAB License (for infra)
- * Income/Business Tax Return for Contract with an ABC amounting above Php.500k
 - * Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php.50,000.00

Note: Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD - Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to bac.fo10@dswd.gov.ph not later than _____. Quotations submitted to different email address as stated above shall not be considered for evaluation.

5:00PM APR 21 2025

Very truly Yours,
ARNEL V. RADAZA
DSWD 10 Procurement Officer

Terms and Conditions:

1. Award shall be made on per:

☒Item Basis

☐Total Quoted Price

☐Lot Basis
2. Quotation validity shall be:

6 Month/s
3. Goods/Services shall be delivered/conducted within:

15-30 CD after date of receipt of PO
4. Place of Delivery:

Field Office 10
5. Delivery Term:

Cut-off Time for Deliveries during Office Hours

8 AM - 4 PM - Monday to Thursday

8 AM - 12 NN - Friday

For delivery arrangements, please contact the Contract Implementation Unit to confirm the schedule.

Mai2x-

09954312982

Nadj-

09286163107

Froilan-

09519204261

6. Terms of Payment:

15-30 CD after date of Final Inspection
- Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account).

Account Name:

Account Number:

Bank Name:

*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.

7. Liquidated Damage/Penalty: *In case of failure to make full delivery within the time specified above, the amount of Liquidated damages shall be at least equal to one-tenth of one percent (0.01) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of Liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*

8. For goods, please indicate brand, model and country of origin.
9. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
10. Please indicate Warranty _____
11. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
12. NOTE: "Prospective supplier must be registered at the Philippines Government Electronic Procurement System (PhulGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free".

ARNEL V. RADAZA
Procurement Officer

Supplier
Signature over Printed Name

Republic of the Philippines
Department of Social Worker and Development
Field Office No. 10
Cagayan de Oro City

PROOF OF RECEIPT

Quotation No: 25-0439-NP-SVP

Items:

Purpose: FOOD SUPPLIES FOR PROCUREMENT, CHARGE TO RRCY CMF 2025

Company Name	Representative	Position/ Designation	Date	Signature

Canvasser