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**SUPPLEMENTAL / BID BULLETIN NO. 2025-10-05-EPA-07**

**TITLE** : Supply and Delivery of Motor Vehicles for RRCY (Early Procurement Activity) ABC: ₱ 6,590,000.00  
**ITB NO.** : 2025-10-05-EPA  
**DATE** : 11 November 2024

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This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the Response on the Question/Clarification of the Prospective Bidders, and the Amendments/Changes in the Bidding Documents, to wit:

**Amendments/Changes in the Bidding Documents****Section VIII. Checklist of Technical and Financial Documents**

<b>PARTICULARS</b>	<b>FROM</b>	<b>TO</b>
	e. Conformity with the Technical Specifications, which shall include: a. Delivery schedule b. List of Vehicles within the fleet; and List of Drivers with their corresponding driver's license.	e. Conformity with the Technical Specifications, which shall include delivery schedule, and after-sales warranty;

**Attached is the Revised Checklist of Technical and Financial Documents. Submission of documents that did not reflect the amendment/changes shall be ground for disqualification.**

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class "A" Documents*

#### Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

#### Technical Documents

- (c) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (d) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration; **and**
- (f) Conformity with the Technical Specifications, which shall include delivery schedule, and aftersales warranty;
- (g) Original duly signed Omnibus Sworn Statement (OSS); in the case of a corporation, partnership or cooperative, an Original Notarized Secretary's Certificate or Board Resolution authorizing the representative; or Original Notarized Special Power of Attorney of all members of the joint venture giving full power and authority to its authorized representative to sign the OSS; or Original Notarized Special Power of Attorney executed in favor of the authorized representative in case of sole-proprietorship to do acts to represent the Bidder.

#### Financial Documents

- (h) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  
**or**  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

### *Class "B" Documents*

- (i) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

#### Other documentary requirements under RA No. 9184 (as applicable)

- (j) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in

- government procurement activities for the same item or product.
- (k) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

**II. FINANCIAL COMPONENT ENVELOPE**

- (a) Original of duly signed and accomplished Financial Bid Form; **and**  
(b) Original of duly signed and accomplished Price Schedule(s).

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

  
**BELLENE L. AHMAD**

*1<sup>st</sup> Vice-Chairperson, Bids and Awards Committee*

**Please accomplish the portion below and email at [bac.fo10@dswd.gov.ph](mailto:bac.fo10@dswd.gov.ph).**

Received from DSWD, **Supplemental/Bid Bulletin No. 2025-10-05-EPA-07** for the Supply and Delivery of Motor Vehicles for RRCY (Early Procurement Activity) (ITB No. 2025-10-05-EPA)

RECEIVED BY : \_\_\_\_\_ DATE: \_\_\_\_\_  
(SIGNATURE OVER PRINTED NAME)

DESIGNATION : \_\_\_\_\_

COMPANY : \_\_\_\_\_

JPT/cm<sup>e</sup>k