

SUPPLEMENTAL / BID BULLETIN NO. 2024-08-19-10

TITLE : Motor Vehicle Rental Services for DSWD FO X Staff
 (ABC: ₱2,000,000.00)
ITB NO. : 2024-08-19
DATE : 22 AUGUST 2024

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the Amendments/Changes in the Bidding Documents, to wit:

Amendments/Changes in the Bidding Documents
Section VII. Technical Specifications

PARTICULARS	FROM	TO
General Requirements	Vehicle Rental Servicing Supplier must at least have the minimum number of vehicle fleets as follows to cater the day-to-day vehicle services needs by the DSWD FO10. Sedan – 5, SUV – 5, Van – 10, Bongo – 2, Wing Van – 2;	Vehicle Rental Servicing Supplier must at least have the minimum number of vehicle fleets as follows to cater the day-to-day vehicle services needs by the DSWD FO10. Sedan – 5, SUV – 5, Van – 10
		To include: - The Supplier shall submit the following during the bid opening: a. List of Vehicles within the fleet; b. List of Drivers with their corresponding driver’s license. - Supplier shall STRICTLY comply with the travel schedule set by the DSWD FO X for the entire duration of the travel/usage of the motor vehicles. In no case shall the supplier modify the travel/usage schedule during or prior to the schedule travel or usage.

Attached is the Revised Schedule of Delivery and Technical Specifications with corresponding changes. Submission of documents that did not reflect the amendment/changes shall be ground for disqualification.

Schedule of Requirements

Motor Vehicle Rental Services for DSWD FO X Staff

VEHICLE TYPE	QTY	UNITS	DESTINATION
Air-Conditioned Sedan	4	UNITS	Within City Proper and Inner Areas of Cagayan de Oro City from DSWD Field Office 10 to any point of Cagayan de Oro City (Vice-Versa)
	13		From DSWD FO10 to any points of Bukidnon Areas (Vice-Versa)
	3		From DSWD FO10 to any points of Lanao del Norte Areas (Vice-Versa)
	7		From DSWD FO10 to any points of Misamis Oriental Areas (Vice-Versa)
	2		From DSWD FO10 to any points of Misamis Occidental Areas (Vice-Versa)
	27		From DSWD FO10 to any points of Camiguin Areas (Vice-Versa) including all barge fees
Air-Conditioned SUV Montero/Fortuner/Innova (4x4 or 4x2)	4	From DSWD FO10 to any points of Bukidnon Areas (Vice-Versa)	
	24	From DSWD FO10 to any points of Lanao del Norte Areas (Vice-Versa)	
	12	From DSWD FO10 to any points of Misamis Oriental Areas (Vice-Versa)	
	20	From DSWD FO10 to any points of Misamis Occidental Areas (Vice-Versa)	
Air-Conditioned Pick-up (4x4 or 4x2)	16	From DSWD FO10 to any points of Lanao del Norte Areas (Vice-Versa)	
	18	From DSWD FO10 to any points of Misamis Oriental Areas (Vice-Versa)	
	24	From DSWD FO10 to any points of Misamis Occidental Areas (Vice-Versa)	
Air-Conditioned Van High roof or Standard	22	From DSWD FO10 to any points of Bukidnon Areas (Vice-Versa)	
	18	From DSWD FO10 to any points of Lanao del Norte Areas (Vice-Versa)	
	64	From DSWD FO10 to any points of Misamis Oriental Areas (Vice-Versa)	
	32	From DSWD FO10 to any points of Misamis Occidental Areas (Vice-Versa)	
	1	From DSWD FO10 to any points of Camiguin Areas (Vice-Versa) including all barge fees	

Supplier shall STRICTLY comply with the travel schedule set by the DSWD FO X for the entire duration of the travel/usage of the motor vehicles. In no case shall the supplier modify the travel/usage schedule during or prior to the schedule travel or usage.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

*****THIS DOCUMENT MUST BE ATTACHED TO THE TECHNICAL SPECIFICATIONS*****



Technical Specifications

Motor Vehicle Rental Services for DSWD FO X Staff

Bidders must state either “Comply” or “Not Comply” in the Statement of Compliance column to each indicated parameter or specification. Ensure that the offered item/s must all be compliant to the indicated parameter/s or specification/s to avoid failure of your bids.

VEHICLE TYPE	QTY	UNITS	DESTINATION	STATEMENT OF COMPLIANCE
Air-Conditioned Sedan	4	UNITS	Within City Proper and Inner Areas of Cagayan de Oro City from DSWD Field Office 10 to any point of Cagayan de Oro City (Vice-Versa)	
	13		From DSWD FO10 to any points of Bukidnon Areas (Vice-Versa)	
	3		From DSWD FO10 to any points of Lanao del Norte Areas (Vice-Versa)	
	7		From DSWD FO10 to any points of Misamis Oriental Areas (Vice-Versa)	
	2		From DSWD FO10 to any points of Misamis Occidental Areas (Vice-Versa)	
	27		From DSWD FO10 to any points of Camiguin Areas (Vice-Versa) including all barge fees	
Air-Conditioned SUV Montero/Fortuner /Innova (4x4 or 4x2)	4	From DSWD FO10 to any points of Bukidnon Areas (Vice-Versa)		
	24	From DSWD FO10 to any points of Lanao del Norte Areas (Vice-Versa)		
	12	From DSWD FO10 to any points of Misamis Oriental Areas (Vice-Versa)		
	20	From DSWD FO10 to any points of Misamis Occidental Areas (Vice-Versa)		
Air-Conditioned Pick-up (4x4 or 4x2)	16	From DSWD FO10 to any points of Lanao del Norte Areas (Vice-Versa)		
	18	From DSWD FO10 to any points of Misamis Oriental Areas (Vice-Versa)		
	24	From DSWD FO10 to any points of Misamis Occidental Areas (Vice-Versa)		
	22	From DSWD FO10 to any points of Bukidnon Areas (Vice-Versa)		
	18	From DSWD FO10 to any points of Lanao del Norte Areas (Vice-Versa)		

Air-Conditioned Van High roof or Standard	64		From DSWD FO10 to any points of Misamis Oriental Areas (Vice-Versa)	
	32		From DSWD FO10 to any points of Misamis Occidental Areas (Vice-Versa)	
	1		From DSWD FO10 to any points of Camiguin Areas (Vice-Versa) including all barge fees	

- ✚ **Air-Conditioned Sedan** – Automatic or Manual Transmission with seating capacity of 5 including the driver.
- ✚ **Air-Conditioned SUV Montero/Fortuner/Innova (4x4 or 4x2)** - Automatic or Manual Transmission with seating capacity of 8 including the driver.
- ✚ **Air-Conditioned Pick-up (4x4 or 4x2)** - Automatic or Manual Transmission with seating capacity of 5 including the driver.
- ✚ **Air Conditioned van High roof or Standard** - Automatic or Manual Transmission with seating capacity of 13 including the driver

GENERAL REQUIREMENTS:

- ✚ Specified type/s of vehicles and number/s of vehicles needed may be requested by the end-users at any time of the day. As needs arises (ANA);
- ✚ Vehicle Rental Servicing Supplier must at least have the minimum number of vehicle fleets as follows to cater the day-to-day vehicle services needs by the DSWD FO10. Sedan – 5, SUV – 5, Van – 10
- ✚ Rate offers must be expressed in terms of daily rate basis, inclusive of VAT, driver’s food, fuel cost, repair cost, parking fees, barge fees and all applicable taxes and charges;
- ✚ All vehicle units, as per requests, are required to have its own driver. Self-driving is not allowed. As such, DSWD 10 Employees are not allowed to drive service vehicle from the service provider;
- ✚ Vehicle Rental Servicing Supplier must provide “best effort basis” in the replacement of units on the day the vehicles had accident bar down and needs to be repair with the same class and same carrying capacity in the earliest and most convenient time;
- ✚ Inclusive of comprehensive insurance coverage (CIC) of all vehicle that will be requested, third party liability (TPL), bodily injury (BI) and Auto Passenger Insurance Coverage (APIC);
- ✚ All vehicles owned and managed by the Vehicle Rental Servicing Supplier their LTO registration must be up to date. To avoid any inconvenience during the time of travel;
- ✚ All drivers must have undergone at least 2nd dose of COVID-19 vaccination. Or what may be imposed by the IATF in accordance to the prevention of COVID-19 virus;
- ✚ Drivers must always demonstrate respect towards his passenger/s, OBSERVE PROPER HYGIENE and must be in good health condition;
- ✚ Drivers must, at all times, avoid smoking before, during and after trips to ensure that the interiors of the vehicle are free from the stench that comes from smoking;
- ✚ DSWD Field Office 10 will not be held liable by any means during any accidents, damages that may be incurred during the use of any said vehicles rendered and served by the Vehicle Rental Servicing Supplier.
- ✚ The supplier shall submit the following during the bid opening:
 1. List of vehicles within the fleet;
 2. List of drivers with their corresponding driver’s license.



Supplier shall STRICTLY comply with the travel schedule set by the DSWD FO X for the entire duration of the travel/usage of the motor vehicles. In no case shall the supplier modify the travel/usage schedule during or prior to the schedule travel or usage.

I hereby certify to comply and deliver all of the above requirements within the delivery schedule.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.


BELLENE L. AHMAD
2nd Vice-Chairperson, Bids and Awards Committee

Please accomplish the portion below and email at bac.fo10@dswd.gov.ph.

Received from DSWD, **Supplemental/Bid Bulletin No. 2024-08-19-10** for the Motor Vehicle Rental Services for DSWD FO X Staff (ITB No. 2024-08-19)

RECEIVED BY : _____ DATE: _____
(SIGNATURE OVER PRINTED NAME)

DESIGNATION : _____

COMPANY : _____