

SUPPLEMENTAL / BID BULLETIN NO. 2024-08-18-11

TITLE : Supply and Delivery of Laptops for CIS Staff (ABC: ₱1,799,964.00)
ITB NO. : 2024-08-18
DATE : 22 AUGUST 2024

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the Response on the Question/Clarification of the Prospective Bidders, and the Amendments/Changes in the Bidding Documents, to wit:

Question/Clarification of the Prospective Bidders

Section VI. Schedule of Delivery

PARTICULARS	QUESTIONS AND CLARIFICATIONS	RESPONSE
DELIVERY SCHEDULE	Is there any chance to extend the delivery period from 15-30 days to 45-60 days?	Delivery shall be made within Forty-Five to Sixty (45-60) calendar days from the date upon receipt of Notice to Proceed.

Section VII. Technical Specifications

PARTICULARS	QUESTIONS AND CLARIFICATIONS	RESPONSE
1.1.1 PROCESSOR b. Speed Frequency	Is it possible to consider at least 1.3 GHz, up to 4.6 GHz?	at least 1.3 GHz, up to 4.2 GHz

Amendments/Changes in the Bidding Documents

Section I. Invitation to Bid

PARTICULARS	FROM	TO
Approved Budget for the Contract	One Million Seven Hundred Ninety-Nine Thousand Nine Hundred Sixty-Four Pesos and 38/100	One Million Seven Hundred Ninety-Nine Thousand Nine Hundred Sixty-Four Pesos

Section II. Instructions to Bidder

PARTICULARS	FROM	TO
2. Funding Information	One Million Seven Hundred Ninety-Nine Thousand Nine Hundred Sixty-Four Pesos and 38/100	One Million Seven Hundred Ninety-Nine Thousand Nine Hundred Sixty-Four Pesos

Section VI. Schedule of Delivery

PARTICULARS	FROM	TO
DELIVERY SCHEDULE	Delivery shall be made within Fifteen to Thirty (15-30) working	Delivery shall be made within Forty-Five to Sixty (45-60)

	days from the date upon receipt of Notice to Proceed.	calendar days from the date upon receipt of Notice to Proceed.
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Section VII. Technical Specifications

PARTICULARS	FROM	TO
1.1.1 PROCESSOR: a. CPU Architecture Technology	at least latest release	≥ to 13 th Generation or 7000 series
1.1.1 PROCESSOR: b. Speed Frequency	at least 1.9 GHz, up to 4.2 GHz	at least 1.3 GHz, up to 4.2 GHz
1.1.1 PROCESSOR: c. Cores	≥ 10 Logical Cores	≥ 10 Cores
1.1.1 PROCESSOR: d. Cache	≥ 10MB L3 Cache	≥ 10MB Smart Cache
1.1.2 OPERATING SYSTEM	Latest Stable Proprietary OS 64bit (Professional Version)	Windows® 11 or higher (MUST BE PROFESSIONAL 64-BIT)
1.1.7 I/O PORTS	All ports should be INTEGRATED/BUILT-IN a. ≥ 2 x USB 3.0 port b. 1 x headphone/microphone or combo jack c. 1 x RJ-45 LAN port d. 1 x HDMI e. 1 x Type-C Port f. 1 x DC-in jack for AC adapter	All ports should be INTEGRATED/BUILT-IN a. ≥ 2 x USB 3.0 port b. 1 x headphone/microphone or combo jack c. 1 x RJ-45 LAN port d. 1 x HDMI e. 1 x Type-C Port f. 1 x SD Card Reader g. 1 x DC-in jack for AC adapter
1.1.8 POWER SUPPLY (ADAPTER)	>= 45 W AC adapter	3-pin 45 W AC Adapter
1.1.9 DISPLAY	≥14" inch LED Display with a built-in webcam (1280 x 720 resolution), Webcam 720p HD video recording.	≥14" inch LED Display with a built-in webcam (1280 x 720 resolution, 720p HD audio/video recording)
1.1.11 SOUND CONTROLLER	Integrated/built-in High-Definition Audio system, Built-in digital microphone, Built-in stereo speakers.	Integrated/built-in High-Definition Audio system, Built-in digital microphone
1.1.12 WEIGHT	≤ 2.0 kg. including battery	≤ 1.9 kg. including battery
III. WARRANTIES OF THE WINNING BIDDER	3.2 The winning bidder shall provide One (1) Year Warranty on Parts and Service of the electronic equipment at no additional cost to the DSWD FO X. The warranty shall include free technical support and replacement units, parts and accessories that may fail during the warranty period.	3.2 The winning bidder shall provide Three (3) Years Warranty on Parts and Service of the electronic equipment at no additional cost to the DSWD FO X. The warranty shall include free technical support and replacement units, parts and accessories that may fail during the warranty period.

Attached is the Revised Schedule of Delivery and Technical Specifications with corresponding changes. Submission of documents that did not reflect the amendment/changes shall be ground for disqualification.

Schedule of Requirements

Supply and Delivery of Laptops for CIS Staff

PARTICULARS	QTY	UNIT	DELIVERY SCHEDULE
Laptop	36	units	

DELIVERY SCHEDULE

Delivery shall be made within **Forty-Five to Sixty (45-60) calendar days** from the date upon receipt of Notice to Proceed.

DELIVERY SITE

DSWD Field Office X, Masterson Avenue, Upper Carmen, Cagayan de Oro City

TERMS OF PAYMENT

- Payments shall be made within a reasonable time from the submission of “Certificate of Completed Delivery” issued by DSWD FO X. This shall form part of the documentation as a proof of the acceptability of the entire project which will be the basis of the Inspection and Acceptance Committee for the issuance of Inspection and Acceptance Report.
- No advance payment shall be made as provided in Section 88 of PD 1445.

LIQUIDATED DAMAGES

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

*****THIS DOCUMENT MUST BE ATTACHED TO THE
TECHNICAL SPECIFICATIONS*****

Technical Specifications

Supply and Delivery of Laptops for CIS Staff

Bidders must state either “Comply” or “Not Comply” in the Statement of Compliance column to each indicated parameter or specification. The bidder’s offered item must also be indicated in the Bidder’s Specifications column. Ensure that the offered item/s must all be compliant to the indicated parameter/s or specification/s to avoid failure of your bids.

PARTICULARS	QTY	UNIT	STATEMENT OF COMPLIANCE
Laptop	36	units	

I. TECHNICAL SPECIFICATIONS (MINIMUM REQUIREMENTS)

1.1.LAPTOPS

1.1.1 PROCESSOR:

- a. **CPU Architecture Technology:** \geq to 13th Generation or 7000 series
- b. **Speed Frequency:** at least 1.3 GHz, up to 4.2 GHz
- c. **Cores:** \geq 10 Cores
- d. **Cache:** \geq 10MB Smart Cache

1.1.2 OPERATING SYSTEM: Windows® 11 or higher (MUST BE PROFESSIONAL 64-BIT)

1.1.3 MEMORY:

- a. **Capacity:** \geq 16 Gb DDR4
- b. **Speed:** DDR4 - \geq 3200mhz

1.1.4 KEYBOARD: Built-in

1.1.5 POINTING DEVICES/MOUSE:

- a. **Type:** Touchpad with multi-gesture and scrolling function and inclusive of Standard Optical Mouse USB (mouse should be the same brand of the laptop being offered)

1.1.6 GRAPHICS CONTROLLER: Integrated or Dedicated

1.1.7 I/O PORTS: All ports should be INTEGRATED/BUILT-IN

- g. \geq 2 x USB 3.0 port
- h. 1 x headphone/microphone or combo jack
- i. 1 x RJ-45 LAN port
- j. 1 x HDMI
- k. 1 x Type-C Port
- l. 1 x SD Card Reader
- m. 1 x DC-in jack for AC adapter

1.1.8 POWER SUPPLY (ADAPTER): 3-pin 45 W AC Adapter

1.1.9 DISPLAY: ≥14” inch LED Display with a built-in webcam (1280 x 720 resolution, 720p HD audio/video recording)

1.1.10 STORAGE: ≥512Gb SSD

1.1.11 SOUND CONTROLLER: Integrated/built-in High-Definition Audio system, Built-in digital microphone

1.1.12 WEIGHT: ≤ 1.9 kg. including battery

1.1.13 COMMUNICATION: MUST BE INTEGRATED / BUILT-IN

- a. **Wireless:** Integrated Dual Band Wireless – 802.11 ac/a/b/g/n; Bluetooth 4.0
- b. **Ethernet:** Integrated 10/100/1000 Base-TX

1.1.14 BATTERY: Battery at least 6 hours operation with one full charge

1.1.15 CARRYING CASE: Laptop Bag (Same brand as the offered)

1.1.16 WARRANTY & SLA:

- a. Three (3) years Hardware warranty
- b. One (1) year on Mouse
- c. For reported hardware replacement, the Service Provider shall be the one to pull out the unit

1.1.17 To protect DSWD from unreliable and unproven products the following is required:

- a. Manufacturer of the proposed brand should be ISO 9000 certified or better
- b. Proposed brand should be Energy Star Compliant
- c. Proposed brand should have an existing technical web support system
- d. Manufacturer’s proposed brand must be capable of supporting nationwide deployment and with at least 1 or more accredited service center in Region X
- e. Manufacturer’s proposed brand is an International Brand Name, have international presence in at least 5 countries. The brand should have been sold in the Philippines for the last 10 years.
- f. A DSWD Boot-up Logo must be embedded in the BIOS.
- g. Manufacturers offered model should be available in the Market and should not be custom-made or made to order just to comply with the specification.

II. SCOPE OF WORKS

The Winning Bidder shall supply and deliver the Laptops to DSWD FO X based on the delivery schedule which includes of the following:

- 36 Units of Laptops

III. WARRANTIES OF THE WINNING BIDDER

3.1 The winning bidder warrants that it shall conform strictly to the terms and conditions of this Technical Specifications

3.2 The winning bidder shall provide **Three (3) Years Warranty** on Parts and Service of the electronic equipment at no additional cost to the DSWD FO X. The warranty shall include free technical support and replacement units, parts and accessories that may fail during the warranty period.

3.3 The winning bidder shall not use the DSWD FO X's name in publicity releases or advertising during and after the term of this contract without the DSWD FO X's written permission.

IV. SERVICE LEVEL AGREEMENT

DSWD FO X shall maintain a Service Level Agreement (SLA) with the winning bidder as specified below:

DESCRIPTION	SLA
4.1 Supply and Delivery of Items	Finish the scope of works based on the schedule of deliveries under Section 2
4.2 Technical Support	Repair or replace any failed component within Fifteen (15) calendar days after it was reported by the DSWD FO X during the warranty period in accordance with Section 3.2
4.3 Violations and Non-Performance	Violations and Non-Performance of the provisions as stipulated in Section 2 and 3. The winning bidder shall be notified in writing for any such violation and/or non-performance

V. WINNING BIDDER ELIGIBILITY

5.1 Must have a minimum of 5 years in the industry for the Supply, Delivery and/or Installation of different IT Equipment to ensure company competence and stability for supports.

5.2 Must have at least one (1) Technical Support staff for the repair and troubleshooting of equipment.

5.3 Must have done at least three (3) successful projects/supply and delivery related to IT equipment.

5.4 Must have a branch or authorized service center in Cagayan de Oro City for aftersales support.

VI. PRE-TERMINATION OF CONTRACT

6.1 The Contract for the Supply and Delivery of Laptop may be pre-terminated by the DSWD FO X for any violation of the terms of the contract. In case of pre-termination, the winning bidder shall be informed by the DSWD FO X five (5) days prior to such pre-termination.

6.2 The DSWD FO X shall have the right to blacklist the winning bidder in case of pre-termination.

I hereby certify to comply and deliver all of the above requirements within the delivery schedule.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____



This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.


BELLENE L. AHMAD
2nd Vice-Chairperson, Bids and Awards Committee

Please accomplish the portion below and email at bac.fo10@dswd.gov.ph.

Received from DSWD, **Supplemental/Bid Bulletin No. 2024-08-18-11** for the Supply and Delivery of Laptops for CIS Staff (**ITB No. 2024-08-18**)

RECEIVED BY : _____ **DATE:** _____
(SIGNATURE OVER PRINTED NAME)

DESIGNATION : _____

COMPANY : _____

JPT/cmK