

SUPPLEMENTAL / BID BULLETIN NO. 1

TITLE : Improvement and Completion of Zaid Bin Thabit Qur'anic Institute under Project Riayah

IB NO. : 2025-10-31

DATE : 13 October 2025

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the Response on the Question/Clarification of the Prospective Bidders, and the Amendments/Changes in the Bidding Documents, to wit:

Question/Clarification of the Prospective Bidders

PARTICULARS	QUESTIONS AND CLARIFICATIONS	RESPONSE
Site Inspection	Is the Site Inspection Certificate required to be attached to the bid documents during the opening?	Yes, submission of the Site Inspection Certificate is mandatory and must be attached to the bid documents.
Certificate of Site Inspection	Should the Site Inspection Certificate be notarized?	No, the Site Inspection Certificate does not need to be notarized.
Key Personnel	Is the engagement of an architect indeed required?	Yes, an architect is required.

Amendments/Changes in the Bidding Documents

PARTICULARS	FROM	TO
Invitation to Bid	(hyperlink errors)	<i>*Please see the attached corrected Invitation to Bid provided below</i>
	A complete set of Bidding Documents may be acquired by interested bidders on 02 October 2025 to 25 October 2025 from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (Php 10,000.00) .	A complete set of Bidding Documents may be acquired by interested bidders on 02 October 2025 to 21 October 2025 from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (Php 10,000.00) .
Bid Data Sheet 9.1	The Procuring Entity will hold a pre-bid conference for this Project on 08 October 2025 , at 01:00 PM through video conferencing via	The Procuring Entity will hold a pre-bid conference for this Project on 09 October 2025 , at 01:00 PM through video conferencing via

	https://meet.google.com/ypn-rymo-rpq	https://meet.google.com/ypn-rymo-rpq
Bid Data Sheet 16.1	<p>The Bid Security shall be in the form of a Bid Securing Declaration, or choose any of the following:</p> <ol style="list-style-type: none"> 1. The amount of not less than Five Hundred Thousand Pesos (Php 500,000.00) or 5% of ABC, if irrevocable Letter of Credit. 2. The amount of not less than Five Hundred Thousand Pesos (Php 500,000.00) or 5% of ABC, if Surety Bond. 	<p>The Bid Security shall be in the form of a Bid Securing Declaration, or any of the following:</p> <ol style="list-style-type: none"> 1. The amount of not less than _____ <i>[Insert 2% of ABC]</i>, if bid security is in cash. 2. The amount of not less than _____ <i>[Insert 2% of ABC]</i>, if bid security is in cashier's check. 3. The amount of not less than _____ <i>[Insert 2% of ABC]</i>, if bid security is in manager's check. 4. The amount of not less than _____ <i>[insert 5% of ABC]</i> if irrevocable Letter of Credit. 5. The amount of not less than _____ <i>[insert 5% of ABC]</i> if Surety Bond.
Bid Data Sheet 19	<p>The address for submission of bids is 2nd Floor Main Building, DSWD FO X, Masterson Avenue, Upper Carmen, Cagayan de Oro City</p> <p>The deadline for submission of bids is 20 October 2025, at 09:00 AM.</p>	<p>The address for submission of bids is 2nd Floor Main Building, DSWD FO X, Masterson Avenue, Upper Carmen, Cagayan de Oro City</p> <p>The deadline for submission of bids is 21 October 2025, at 09:00 AM.</p>
Bid Data Sheet 22.1	<p>The date and time of bid opening is 20 October 2025, at 01:00 PM.</p> <p>The place of bid opening is DSWD FO X, Masterson Avenue, Upper Carmen, Cagayan de Oro City.</p>	<p>The date and time of bid opening is 21 October 2025, at 01:00 PM.</p> <p>The place of bid opening is DSWD FO X, Masterson Avenue, Upper Carmen, Cagayan de Oro City.</p>

<p>Bid Data Sheet</p> <p>30.3</p>	<p>The Performance Security shall be in the form of Surety Bond in the amount of not less than Three Million Pesos (Php 3,000,000.00) or 30% of the contract price.</p>	<p>The Performance Security shall be in the form of:</p> <ol style="list-style-type: none"> 1) The amount of not less than _____ <i>[Insert 10% of the contract price]</i>, if performance security is in cash. 2) The amount of not less than _____ <i>[Insert 10% of the contract price]</i>, if performance security is in cashier's check. 3) The amount of not less than _____ <i>[Insert 10% of the contract price]</i>, if performance security is in manager's check. 4) The amount of not less than _____ <i>[insert 10% of the contract price]</i> if performance security is irrevocable LoC. Or 5) The amount of not less than _____ <i>[insert 30% of the contract price]</i> if performance security is Surety Bond.
<p>Drawings</p>		<p><i>**Please see the additional plans provided below</i></p>
<p>Checklist of Technical and Financial Documents</p>		<p><i>**Please see the UPDATED CHECKLIST provided below</i></p>

Invitation to Bid for

IMPROVEMENT AND COMPLETION OF ZAID BIN THABIT QUR'ANIC INSTITUTE UNDER PROJECT RIAYAH

- 1) The **Department of Social Welfare and Development Field Office X (DSWD FO X)**, through the *Special Allotment Release Order (SARO) No. BMB-B-25-0012927* under the *General Administration and Support Services (GASS)* intends to apply the sum of **Ten Million Pesos (Php 10,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Improvement and Completion of Zaid Bin Thabit Qur'anic Institute under Project Riayah**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2) The DSWD FO X now invites bids for Improvement of the Three-Storey Zaid Bin Thabit Qur'anic Institute located at King Faisal, MSU Marawi City. Completion of the Works is required within **150 Calendar Days upon issuance of Notice to Proceed**. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders (ITB).
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR, otherwise known as the "New Government Procurement Act (NGPA)".

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.Q

- 4) Interested bidders may obtain further information from DSWD FO X Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below from Monday to Friday at 08:00 to 05:00 PM.
- 5) A complete set of Bidding Documents may be acquired by interested bidders on **02 October 2025 to 25 October 2025** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Ten Thousand Pesos (Php 10,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

- 6) The DSWD FO X will hold a Pre-Bid Conference on **09 October 2025**, at **01:00 PM** through video conferencing via <https://meet.google.com/ypn-rymo-rpg>, which shall be open to prospective bidders.
- 7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the address indicated below on or before **21 October 2025, at 09:00 AM**. Late bids shall not be accepted.

- 8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
- 9) Bid opening shall be on **21 October 2025, at 01:00 PM** via **Google Meet**. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.
- 10) The Bidder, by the act of submitting its bid, shall be deemed to have inspected the site, determined the general characteristics of the contract of works and the conditions for this Project and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

The schedule of site inspection for those who will intend the purchase the Bidding Documents shall be from **10 October 2025 at 10:00 am to 03:00 pm**. Bidders must first proceed to the BAC Secretariat Office in order to properly coordinate the conduct of site inspection with the end-user office.

- 11) The DSWD FO X reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without thereby incurring any liability to the affected bidder or bidders.
- 12) For further information, please refer to:
ATTY JUSTINE PHILLIP O. TADEO
Head, BAC Secretariat
2nd Floor Main Building, DSWD FO X
Masterson Avenue, Upper Carmen, Cagayan de Oro City
Mobile No. 09619667790
bac.fo10@dswd.gov.ph
- 13) You may visit the following websites:
For downloading of Bidding Documents:
 - a. DSWD FO X website at <https://fo10.dswd.gov.ph/>
 - b. PhilGEPS website at www.philgeps.gov.ph

Issued this 1st day of October 2025


BELLENE L. AHMAD
Chairperson, Bids and Awards Committee

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- a. Valid PhilGEPS Certificate of Registration (Platinum Membership) (all pages) in accordance with Section 20 of the IRR of RA No. 12009;

Technical Documents

- b. Philippine Contractors Accreditation Board (PCAB) License; **or**

Special PCAB License in case of Joint Ventures **and** registration for the type and cost of the contract to be bid; **and**
- c. Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- d. Statement of the Bidder's SLCC, in accordance with **ITB** Clause 5.5.

The SLCC shall be supported by an Owner's Certificate of Final Acceptance issued by the project owner other than the Contractor, or a final rating of at least satisfactory in the CPES, or a similar performance and monitoring system. In case of contracts with the private sector, an equivalent document shall be submitted;
- e. NFCC computation in accordance with **ITB** Clause 5.6;
- f. Joint Venture Agreement (JVA), if applicable;
- g. Original copy of Bid Security in the prescribed form and amount in accordance with **ITB** Clause 16, and validity period under **ITB** Clause 15;
- h. Project Requirements, which shall include the following:
 - i. Organizational chart of the personnel to be deployed for the procurement project to be bid;
 - ii. List of Contractor's personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the procurement project to be bid, with their complete qualifications and experience data. These personnel must meet the required minimum years of experience set in the **BDS**;
 - iii. Construction Schedule and S-Curve;
 - iv. Manpower Schedule;
 - v. Construction Methods;
 - vi. Equipment Utilization Schedule;

- vii. PERT/CPM;
 - viii. List of Contractor's major equipment units which are owned, leased, or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor or vendor for the duration of the project, as the case may be, which must meet the minimum requirements for the contract set in the **BDS**; and
- i. Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder;
 - j. Certificate of Site Visit

Financial Documents

- k. The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

- i. If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- a. Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 12009

- b. Original of duly signed Bid Prices in the Bill of Quantities; **and**
- c. Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- d. Cash Flow by Quarter.

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.


BELLENE L. AHMAD

Chairperson, Bids and Awards Committee

Please accomplish the portion below and email at bac.fo10@dswd.gov.ph.

Received from DSWD FO X, **Supplemental/Bid Bulletin No. 1** for the **Improvement and Completion of Zaid Bin Thabit Qur'anic Institute under Project Riayah** (IB No. 2025-10-31).

RECEIVED BY : _____ **DATE:** _____
(SIGNATURE OVER PRINTED NAME)

DESIGNATION : _____

COMPANY : _____


JPT/CMK