

SUPPLEMENTAL / BID BULLETIN NO. 2025-03-15-16

TITLE : Meals and Accommodation for DSWD FO X Trainings FY 2025
 ABC: ₱ 2,685,950.00
ITB NO. : 2025-03-15
DATE : 31 MARCH 2025

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the Amendments/Changes in the Bidding Documents, to wit:

Amendments/Changes in the Bidding Documents
Section VII. Technical Specifications

PARTICULARS	FROM	TO
EPAHP Regional Convergence Team Meeting (2nd Semester)	MEALS AND SNACKS WITH VENUE (1 meal and 2 snacks) FULL BOARD AND LODGING - 3 MEALS AND 2 SNACKS WITH ACCOMMODATION	MEALS AND SNACKS WITH VENUE (1 meal and 2 snacks)

Section VIII. Checklist of Technical and Financial Documents

PARTICULARS	FROM	TO
After-Sales Warranty	e. Conformity with the Technical Specifications, which shall include delivery schedule (schedule of requirements), manpower requirements and after-sales warranty;	e. Conformity with the Technical Specifications, which shall include delivery schedule (schedule of requirements), and manpower requirements;

Attached is the Revised Technical Specifications, and Checklist of Technical and Financial Documents with corresponding changes. Submission of documents that did not reflect the amendment/changes shall be ground for disqualification.

Technical Specifications

Meals and Accommodation for DSWD FO X Trainings FY 2025

Bidders must state either “Comply” or “Not Comply” in the Statement of Compliance column to each indicated parameter or specification. Ensure that the offered item/s must all be compliant to the indicated parameter/s or specification/s to avoid failure of your bids.

SPECIFICATIONS					STATEMENT OF COMPLIANCE
FULL BOARD AND LODGING					
(2 nights overnight accommodation, 6 meals, and 4 snacks)					
• Meals: 2-3 viands with rice, soup, dessert, and softdrinks					
• Snacks: 1 set of snack with drinks - either fruit juice, iced tea or hot choco					
• Buffet-style serving					
• Free flowing coffee					
• Free use of wireless internet access					
• Free use whiteboard and LCD screen					
• Air-conditioned Function Room					
• Free use of electricity for charging of electronic devices and extension cords					
• Air-conditioned rooms, ensuite toilet and shower with free use of towels					
• Room Capacity: 4-5 pax per room					
• Provision of soap, shampoo, conditioner, toothbrush, and toothpaste for all participants					
• With parking space that can accommodate 30-50 vehicles					
• Stable internet connection: - Download: 100Mbps - Upload: 60Mbps - back to back session					
ITEM NO	TITLE OF ACTIVITY	NO. OF PAX	NO. OF DAYS	TENTATIVE TRAINING SCHEDULE	
1	Training on Data Quality Management and Statistical Analysis Using Stata	55	3	July 16-18, 2025	
2	Knowledge Sharing Session (KSS) on FDS Foundational Topics and Transformative Learning Path for Civil Society Organizational Partners	35	3	July 29-31, 2025	
3	Skills Enhancement Training for 4Ps Technical Staff: Data Analysis and Interpretation cum Technical Writing	33	3	August 12-15, 2025	

SPECIFICATIONS					STATEMENT OF COMPLIANCE
FULL BOARD AND LODGING					
(3 nights overnight accommodation, 9 meals, and 6 snacks)					
• Meals: 2-3 viands with rice, soup, dessert, and softdrinks					
• Snacks: 1 set of snack with drinks - either fruit juice, iced tea or hot choco					
• Buffet-style serving					
• Free flowing coffee					
• Free use of wireless internet access					
• Free use whiteboard and LCD screen					
• Air-conditioned Function Room					
• Free use of electricity for charging of electronic devices and extension cords					
• Air-conditioned rooms, ensuite toilet and shower with free use of towels					
• Room Capacity: 4-5 pax per room					
• Provision of soap, shampoo, conditioner, toothbrush, and toothpaste for all participants					
• With parking space that can accommodate 30-50 vehicles					
• Stable internet connection: - Download: 100Mbps - Upload: 60Mbps - back to back session					
ITEM NO	TITLE OF ACTIVITY	NO. OF PAX	NO. OF DAYS	TENTATIVE TRAINING SCHEDULE	
1	Training on Gender Responsive Case Management with 4Ps Kilos Unlad Framework for New City/Municipal Links (Batch 1)	50	4	July 8-11, 2025	
2	Training on Gender Responsive Case Management with 4Ps Kilos Unlad Framework for New City/Municipal Links (Batch 2)	50	4	July 15-18, 2025	
3	Regional Rollout Training in the Year 3 Implementation of Seven-year Transformative Learning Path (Batch 1)	55	4	August 5-8, 2025	
4	Regional Rollout Training in the Year 3 Implementation of Seven-year Transformative Learning Path (Batch 2)	55	4	August 12-15, 2025	
5	Capability Building Intervention on Culture and Indigenous People Sensitivity cum Orientation on Child Marriage Law	55	4	September 2-5, 2025	

SPECIFICATIONS					STATEMENT OF COMPLIANCE
FULL BOARD AND LODGING					
(1 night overnight accommodation, 3 meals, and 2 snacks)					
• Meals: 3-4 viands with rice, soup, dessert, and softdrinks					
• Snacks: 1 set of snack with drinks - either fruit juice, iced tea or hot choco					
• Buffet-style serving					
• Free flowing coffee					
• Free use of wireless internet access					
• Free use whiteboard and LCD screen					
• Air-conditioned Function Room					
• Free use of electricity for charging of electronic devices and extension cords					
• Air-conditioned rooms, ensuite toilet and shower with free use of towels					
• Room Capacity: 2-4 pax per room					
• Provision of soap, shampoo, conditioner, toothbrush, and toothpaste for all participants					
ITEM NO	TITLE OF ACTIVITY	NO. OF PAX	NO. OF DAYS	TENTATIVE TRAINING SCHEDULE	
1	Semestral IPC Checkpoint (RPMO and Field Staff) Batch 1	53	1	August 7-8, 2025	
	Semestral IPC Checkpoint (RPMO and Field Staff) Batch 2	52	1	August 8-9, 2025	

SPECIFICATIONS					STATEMENT OF COMPLIANCE
FULL BOARD AND LODGING					
(1 night overnight accommodation, 3 meals, and 2 snacks)					
• Meals: 2-3 viands with rice, soup, dessert, and softdrinks					
• Snacks: 1 set of snack with drinks - either fruit juice, iced tea or hot choco					
• Buffet-style serving					
• Free flowing coffee					
• Free use of wireless internet access					
• Free use whiteboard and LCD screen					
• Airconditioned Function Room					
• Free use of electricity for charging of electronic devices and extension cords					
• Airconditioned rooms, ensuite toilet and shower with free use of towels					
• Room Capacity: 4-5 pax per room					
• Provision of soap, shampoo, conditioner, toothbrush, and toothpaste for all participants					
ITEM NO	TITLE OF ACTIVITY	NO. OF PAX	NO. OF DAYS	TENTATIVE TRAINING SCHEDULE	
1	Regional IP Consultation Meeting 2025	20	1	August 7, 2025	

SPECIFICATIONS					STATEMENT OF COMPLIANCE
MEALS AND SNACKS WITH VENUE					
(1 meal and 2 snacks)					
• Meals: 3-4 viands with rice, soup, dessert, and softdrinks					
• Snacks: 1 set of snack with drinks - either fruit juice, iced tea or hot choco					
• Buffet-style serving					
• Free flowing coffee					
• Free use of wireless internet access					
• Free use whiteboard and LCD screen					
• Air-conditioned Function Room					
ITEM NO	TITLE OF ACTIVITY	NO. OF PAX	NO. OF DAYS	TENTATIVE TRAINING SCHEDULE	
1	EPAHP Regional Convergence Team Meeting (2nd Semester)	40	1	October 28, 2025	

SPECIFICATIONS					STATEMENT OF COMPLIANCE
MEALS AND SNACKS WITH VENUE					
(1 meal, and 2 snacks)					
• Meals: 2-4 viands with rice, soup, dessert, and softdrinks					
• Snacks: 1 set of snack with drinks - either fruit juice, iced tea or hot choco					
• Buffet-style serving					
• Free flowing coffee					
• Free use of wireless internet access					
• Free use whiteboard and LCD screen					
• Air-conditioned Function Room					
• Free use of electricity for charging of electronic devices and extension cords					
ITEM NO	TITLE OF ACTIVITY	NO. OF PAX	NO. OF DAYS	TENTATIVE TRAINING SCHEDULE	
1	Semestral IPC Checkpoint (RPMO and Field Staff) Batch 1	15	1	August 7-8, 2025	
	Semestral IPC Checkpoint (RPMO and Field Staff) Batch 2	10	1	August 8-9, 2025	
2	Regional IP Consultation Meeting 2025	10	1	August 7, 2025	
3	Regional and Provincial Administrative Assistants Semestral Meeting 2025	40	1	August 20, 2025	

I hereby certify to comply and deliver all of the above requirements within the delivery schedule.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Technical Specifications, which shall include delivery schedule (schedule of requirements), and manpower requirements; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS); in the case of a corporation, partnership or cooperative, an Original Notarized Secretary's Certificate or Board Resolution authorizing the representative; or Original Notarized Special Power of Attorney of all members of the joint venture giving full power and authority to its authorized representative to sign the OSS; or Original Notarized Special Power of Attorney executed in favor of the authorized representative in case of sole-proprietorship to do acts to represent the Bidder.

Financial Documents

- (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (i) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

- (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.


BELLENE L. AHMAD

Chairperson, Bids and Awards Committee

Please accomplish the portion below and email at bac.fo10@dswd.gov.ph.

Received from DSWD FO X, **Supplemental/Bid Bulletin No. 2025-03-15-16** for the Meals and Accommodation for DSWD FO X Trainings FY 2025 (ITB No. 2025-03-15)

RECEIVED BY : _____ DATE: _____
(SIGNATURE OVER PRINTED NAME)

DESIGNATION : _____

COMPANY : _____


JP/T/dmk